

20. Consideration of travel and training for specified City employees (Building Department).



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** John Pearson, Chief Building Official

**DATE:** July 11, 2024

**RE:** Consideration of training and travel request for the Building Department (\$1,013).

### **SUMMARY:**

The following overnight travel was not included in the Fiscal Year 2024 Approved Training & Travel spreadsheet.

The Building Department is requesting approval for Senior Plans Examiner, Tommy Burleson, to travel overnight to attend the Educational Seminar for Florida Association of Plumbing-Gas-Mechanical Inspectors, Inc. (FAPGMI). This seminar is located at the Holiday Inn S-Harbourside 401 Second St., Indian Rocks Beach, FL 33785 from September 23 - 25, 2024. Hotel accommodations will be requested for three (3) nights.

At this seminar, Mr. Burleson will obtain prevalent information that will contribute to current building codes to ensure maximum building safety to life, health and property through education and training along with closer cooperation between inspectors and contractors.

Meal & Incidentals will be estimated at \$32 per day for four (4) days, totaling \$128. The estimated cost for the hotel will be estimated at \$145 per night for three (3) nights, totaling \$435. The registration is \$450. The total estimated cost of travel will be \$1,013. Funds are available in Building Department Education Surplus account #451-0000-220-1024.

### **REQUESTING DEPARTMENTS:**

Building Department

Honorable Mayor and Members of the City Council

Legislative Memorandum

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**FISCAL IMPACT:**

The total cost of travel and training is estimated at \$1,013 and is available in the Building Department Education Surplus account #451-0000-220-1024.

**STAFF RECOMMENDATION:**

Motion to approve travel as mentioned above.

**ATTACHMENTS:**

1. Travel backup

Building Department is requesting approval for Senior Plans Examiner Tommy Burleson to travel overnight to attend the Educational Seminar for Florida Association of Plumbing-Gas-Mechanical Inspectors, Inc. (FAPGMI). This seminar is located at the Holiday Inn S-Harbourside 401 Second St. Indian Rocks Beach FL 33785 from September 23<sup>rd</sup> 25<sup>th</sup> 2024. Hotel accommodation is being requested as well for 3 nights.

At this seminar, Sr Plans Examiner Burleson will obtain prevalent information that will contribute to current codes. Furthermore, providing maximum safety to life, health and property through education and training along with closer cooperation between inspectors and contractors. This overnight travel was not in the FY 2023-2024 Approved training & travel.

Meal & Incidentals will be estimated at \$32 per day for 4 days, totaling \$128. Hotel for 3 nights will be estimated at \$145 per night, totaling \$435. The registration is \$450. The total estimated cost of travel will be \$1013.

Funds are available in Building Department Education Surplus account#451-0000-220-1024.

# Register for 59th Annual FAPGMI Educational Seminar on September 23, 2024 to September 25, 2024

## Registration Information



## Florida Association of Plumbing-Gas-Mechanical Inspectors, Inc.

FAPGMI

**Meeting Date:** Mon, Sep 23, 2024 12:00 am -  
Wed, Sep 25, 2024 12:00 am

**Meeting Title:** 59th Annual FAPGMI Educational Seminar

**Venue:** Holiday Inn & Suites Indian Rocks Beach S-Harbourside

**Location:** 401 Second Street  
Indian Rocks Beach, FL 33785-2569

Tommy Burleson  
City of Palm Bay Florida  
190 Malabar Road  
Palm Bay , FL 32909

Item	QTY	Price	Total
<b>FULL EVENT - NON-MEMBER REGISTRATION</b>	1	\$450.00	\$450.00
<i>List Price: \$475.00</i>			
<i>Early Bird Discount: \$25.00</i>			
Guest: Tommy Burleson City of Palm Bay Florida <a href="mailto:tommy.burleson@palmbayflorida.org">tommy.burleson@palmbayflorida.org</a>			
<b>Are you attending the opening lunch? Yes</b>			
<b>Are you attending the Trade show? Yes</b>			
<b>Are you attending the Awards and installation of Officers banquet? Yes</b>			
<b>Will your spouse, significate other accompany you? (If yes, please purchase a spouse/significate other ticket.) No</b>			

**Please provide DBPR license numbers. If none enter N/A. BU2046**

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**Subtotal: \$450.00**

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**Total Registrations: 1**

**Order Total: \$450.00**

Date	Payment Method	Amount
06-25-2024	Paid by: Credit Card (visa) Card Ending: 1042 Entered by: Tommy Burleson	\$450.00

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**Order Total: \$450.00**

**Amount Paid: \$450.00**

**Amount Due: \$0.00**



# FLORIDA ASSOCIATION OF PLUMBING GAS MECHANICAL INSPECTORS, INC.

## 2024 Annual Educational Conference

Sunday September, 22

2:00: Conference Staff Meeting

3:00: Committee Meetings: Audit/Finance, Nominating, Membership and Education

4:00: Director's General Meeting Workshop

5:00 - 6:30: Early Registration

Monday September 23<sup>rd</sup>

8:30 - 10:00: Registration

10:00 - 11:30: General Member's Meeting

11:30 - 1:00: **Opening Lunch**

1:00 - 2:00: Class

2:00 - 3:00: Class

3:00 - 4:00: Class

4:00 to 5:00: Inspectors Forum

5:00 to 8:00: **President's Reception and Trade Show**

Tuesday September 24<sup>th</sup>

8:30 – 9:30: Class

9:30 – 11:30: Intro to New Technologies – Plumbing/Mechanical

1:00 - 4:00: Class

5:45 - 8:00: Reception Dinner and Installation of Officers

Wednesday September 25<sup>th</sup>

Required DBPR Classes

Instructor: BOAF

8:00 – 12:00: Class

12:00 - 1:00: Lunch

1:00 - 3:00: Class

Thursday September 26<sup>th</sup>

8:30 – 11:00: Director's Meeting and Committee Reports

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**Holiday Inn**  
& Suites

**GUEST INFORMATION**

**Tommy Burleson**  
**United States**

Email Address :

Opt Out:    
I do not wish to receive communications

**MEMBERSHIP INFORMATION**

IHG Rewards Club Enrollment: Yes  No   
Smoking Preference: No Bed Type: standard  
Preferred Language: English

**RESERVATION INFORMATION**

Confirmation No. <b>20403559</b>	Room Type: <b>2Q Beds Non smoking</b>	Room #:
Arrival Date: <b>09-22-24</b>	Rate Code:	Arrival Rate: <b>145.00 USD</b>
Departure Date: <b>09-25-24</b>	Group: <b>FAS</b>	
Number of Nights: <b>3</b>	Company:	Guest Initials:
Number of Guests: <b>1/0</b>		

**SETTLEMENT INFORMATION**

Payment Method: **Visa** 

If any of the above information is incorrect or incomplete, please use the section below.

Name : Doreen Hensel Telephone : 321 726-5655  
Address : 120 Malabar Rd SE  
City : Palm Bay State/Prov : FL Postal Code : 32907 Country : U.S.A.  
Email Address : Doreen.Hensel@palmbayflorida.org  
License Plate # : \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Owned by Gulf Coast Marina Limited Partnership. Operated by Decade Properties.

Guest will be held liable for any damages they or their party cause to the hotel property.  
Smoking in a non-smoking room will result in a \$250.00 fine. Initials DH

**Signature:** Doreen Hensel

This hotel assumes no responsibility for loss of money, jewels, or other valuables, unless placed in our safe deposit boxes located at the Front Desk. The Hotel is not responsible for contents left in room or auto. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**Holiday Inn Hotel & Suites Harbourside**  
401 2nd Street  
Indian Rocks Beach, FL 33785  
Telephone: (727) 595-9484 Fax: (727) 596-4825

# FY 2024 Per Diem Rates for ZIP Code 33785

## Meals & Incidentals (M&IE) rates and breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Tampa / St. Petersburg	Pinellas / Hillsborough	\$69	\$16	\$17	\$31	\$5	\$51.75

**1320 Vander Ave SE**  
**to 401 2nd St**

**2 hr 38 min**

162.8 miles

IRS reimbursement: **\$109.10**



Head toward Waco Blvd SE on Vander Ave SE. Go for 276 ft.

Then 0.05 miles



Turn right onto Waco Blvd SE. Go for 312 ft.

Then 0.06 miles



Turn left onto San Filippo Dr SE. Go for 2.2 mi.

Then 2.2 miles



Turn right onto Malabar Rd NE (SR 514). Go for 0.3 mi.

Then 0.3 miles



Turn left and take ramp onto I 95 N (SR 9) toward North Jacksonville. Go for 7.0 mi.

Then 7.0 miles



Take exit 180 toward US 192/West Melbourne/Melbourne/Hospital. Go for 0.5 mi.

Then 0.5 miles



Turn left onto SR 500 (US 192). Go for 44.4 mi.

Then 44.4 miles



Take ramp onto Florida's Tpke toward Florida's Turnpike/Ocala/Miami/North Ocala. Go for 6.3 mi.

Then 6.3 miles



Take exit 251 onto SR 417 TOLL S (Central Florida GreeneWay). Go for 11.8 mi.

Then 11.8 miles



Take the exit toward Tampa onto I 4 W (SR 400). Go for 63.5 mi.

Then 63.5 miles



Take the left exit toward Tampa Int'l Airport/St Petersburg onto I-275 S (SR-400). Go for 13.2 mi.

Then 13.2 miles



Take exit 31 toward Ulmerton Rd onto SR-688 W (Ulmerton Rd). Go for 11.3 mi.

Then 11.3 miles



Continue on Walsingham Rd (SR 688 W). Go for 2.2 mi.

Then 2.2 miles



Turn left onto 2nd St. Go for 0.1 mi.

Then 0.1 miles



Turn left onto 4th Ave. Go for 456 ft.

Then 0.09 miles



**401 2nd St**  
Indian Rocks Beach, FL 33785-2569

