

17. Consideration of utilizing General Fund Undesignated Fund Balance for three (3) steel doors and a generator for the Public Works Operation Division (\$142,116).



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Valentino Perez, Public Works Director

**DATE:** July 11, 2024

**RE:** Consideration for Funding to Purchase Three Steel Doors and a Generator for the Public Works Operations Division

### SUMMARY:

The Public Works Operation Division plays a vital role in all phases of emergency management. Public works operation teams protect property, evidence, and the environment. They play a critical role in disaster prevention, preparedness, response, and recovery. They are one of the first responders when a disaster strikes. During response efforts, public works operations perform essential services like clearing roads, assessing damage, removing debris, restoring roads, and managing emergency traffic. Operations play a significant role during recovery by continuing damage assessment, cleanup, and restoration of public services. Public Works Operation Building G serves as a hurricane building during the hurricane season for our Operating staff. The Operations employees are considered code one essential employees. They may be required to work during a declared or undeclared emergency event. They will need power for the building to provide the essentials and an adequate lighting source in the yard for loading and unloading dump trucks and equipment.

Currently, the building needs the replacement of three steel framed doors and the addition of a standby power generator. In a power outage, the standby power generator will serve as a power source to support minimum interruptions to the operations teams' services. For the generator, the design and installation of a 300-Amp 120/240 volt – 60KW diesel emergency generator and automatic transfer switch is estimated at \$135,516.

The Operations building will need three level 3 steel doors and frames, which are estimated at \$6,600 for in-house installation. The Public Works Department is requesting the use of the General Fund Balance to fund the purchase of the three replacement doors and a generator for the Operations building.

Honorable Mayor and Members of the City Council

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Upon approval, this purchase request will be in accordance with the procurement process outlined in Chapter 38 of the City of Code of Ordinances.

**REQUESTING DEPARTMENTS:**

Public Works

**FISCAL IMPACT:**

Total cost is \$142,116 to be taken from General Fund Balance and transfer to account 001-7011-541-4623 Building repairs \$6,600 and 001-7011-541-6401 Machinery and Equipment \$135,516.

**STAFF RECOMMENDATION:**

Motion to approve funding to Purchase Three Steel Doors and a Generator for the Public Works Operations Division.

**ATTACHMENTS:**