

1. Consideration of a co-sponsorship request from Kasik Heritage Corp. for the Haitian Flag Day Celebration and Parade on May 18, 2024, and the soccer tournament on May 5, 12, and 18, 2024, at Fred Poppe Regional Park.



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Fred Poppe, Recreation Director

DATE: May 2, 2024

RE: Consideration of a co-sponsorship request for the 3rd Haitian Flag Day Celebration, Parade and Soccer Tournament at Fred Poppe Regional Park.

SUMMARY:

The organization, Kasik Heritage Corp., a not-for-profit organization, is applying for a City of Palm Bay co-sponsorship for its 3rd Annual Haitian Flag Day Celebration & Parade on Saturday May 18th, and soccer tournament which will take place on Sunday May 5th, May 12th, and May 18th at Fred Poppe Regional Park. This event will promote the City as a desirable place to live, visit and do business, enhance the quality of life and well-being of some or all residents of the community, and continue to advance the City of Palm Bay's commitment to and pride in being a multicultural community.

The Haitian Flag Day Celebration, Parade and soccer tournament is free for everyone to attend. The original request was for one of the lighted soccer fields. Soccer fields one through four at FPRP were damaged by use during the unseasonably long, cold and wet winter. These fields were repaired but Staff is restricting activity to allow them to finish growing in; the cooler evenings have delayed the original planned reopening and staff is now targeting June 1st. As such, the lit soccer fields will not be available due to field closures for resodding and maintenance. Staff have worked with the applicant on a new location and greenspace, which Parks & Facilities will line for the soccer tournament. The original route for the parade request was to start at 3085 Jupiter Blvd SE, near Southwest Middle School, and to end at the Regional Park. This route would affect major corridors and require heavy staffing. After review by Public Works, Police, and the City Manager's Office, Staff was not able to approve this parade route. Staff have worked with the applicant to utilize the inner loop of the Regional Park for their parade.

This event is expected to attract around 500 participants throughout the event (all 3 days). The organization is requesting for the fees to be waived for: the special event fee (\$150.00), green space fee (\$150.00), field rental for 3 days (\$135.00), (4) light towers (\$300.00), Special Outdoor Events fire inspection fee (\$125.00), stage rental fee (\$750.00), (2) bleacher rental fees (\$500.00),

and the pull behind generator for the stage and sound (\$210.00) for a total of \$2,320.00 in fee waivers. The organization is also requesting labor (in-kind wages) to be provided for Parks Maintenance Staff (including stage and bleachers set up and break down fees, field lining fee and day of parks maintenance staff) for \$1,130.00, and Facilities staff (including set up and break down of generator and light towers) for \$420.00 and (2) Police officers for the day of event for \$700.00, for a total of \$2,250.00 in estimated labor costs. The total estimated cost to the City will be \$4,570.00.

REQUESTING DEPARTMENTS:

City Manager's Office

Facilities & Parks

Police

Recreation

Fire

FISCAL IMPACT:

The value of this co-sponsorship is estimated to be a total of \$4,570.00, \$2,195.00 in lost revenue from Recreation, \$125.00 in lost revenue from the Fire Department and \$2,250.00 of in-kind wages (\$420.00 from Facilities 001-4525-519-1410, \$1,130.00 from Park Maintenance 001-4526-519-1410, \$700.00 from Police wages).

STAFF RECOMMENDATION:

Motion to approve the City's co-sponsorship with the Kasik Heritage Corp., for the Haitian Flag Day Celebration and Parade on May 18th, 2024, and the soccer tournament on May 5th, 12th, and 18th, all at Fred Poppe Regional Park, approving \$2,250.00 of in-kind wages (labor) and authorizing \$2,320.00 in fee waivers.

ATTACHMENTS:

1. Co-sponsorship Packet from Kasik Third Annual Haitian Flag Day Parade and Tournament



CO-SPONSORSHIP REQUEST PACKAGE AND APPLICATION

FY 2024

Organization Name: KASIK HERITAGE CORP.
Event Name: MAY 18TH IN PALM BAY (3RD EDIT)
Contact Name: LUCKENSON CHARITE

City Use Only

Date Received: 1/16/2024
Received By: Daniel Waite
Council Meeting Date: May 2nd, 2024

*Please submit a completed package and application with all applicable
attachments to: specialeventapplications@palmbayflorida.org

{Please use in Subject Line: Co-Sponsorship Request – Event Name – Organization – Event Date}

Co-Sponsorship Application

The City does not provide direct monetary funds, but in-kind services only

I. The City of Palm Bay reserves the right to refuse any request of co-sponsorship.

Non-Profit/Organization Name: KASIK HERITAGE CORP.

Event Name/Title : MAY 18TH IN PALM BAY (3RD EDITION)

Contact Last Name: CHARITE First Name: LUCKENSON

Address: 6180 BABCOCK ST SE B23

City/State/Zip: PALM BAY FL 32909

Home Phone: _____ Cell Phone: 3213629707

Email: KASIKHERITAGE@GMAIL.COM

Please select all applicable options:

☒ Free Event ☒ Open to the public ☒ Non-Profit / Tax exempt ☐ Government Entity
(required) (required)

Applicant must submit a copy of their W-9 form and IRS Certification of Exemption.

All application packets must be submitted well in advance of the event, at a minimum of forty-five (45) days prior to the allotted Regular Council Meeting (RCM) Agenda date as assigned by City staff where the application will be considered. (Organization representative must attend scheduled council meeting)

Event Date(s) being requested: SUNDAY MAY 5TH, SUNDAY MAY 12TH AND May 18th

Events that do not qualify include the following:

** Charge a fee for public participation. This includes events with an admission fee, ticket fee, and/or team/individual entry fees) includes benefit walks, runs and challenges where participation fee or team fundraising takes place.)*

** Are used to promote political parties or political advocacy groups.*

** Are primarily focused on commercial or nonprofit promotion, fundraising, or personal gain.*



Co-Sponsorship Application

The City does not provide direct monetary funds, but in-kind services only

II. **The following evaluation criteria is being requested for recognition:**

{Check all that apply and please explain your selections. You may attach answers as an additional sheet}

- ☒ Provides public purpose by meeting one or more of the goals noted within the Co-Sponsorship Policy. *{check all that apply}*
 - ☒ Promote the City as a desirable place to live, visit and do business.
 - ☐ Promote the City as a visitor destination, provide a positive economic impact, and/or generate tourism-associated revenue.
 - ☒ Enhance the quality of life and well-being of some or all residents of the community
 - ☒ Advance the City's commitment to and pride in being a multicultural community.
 - ☒ Promote cultural and artistic awareness within the City.

Please explain:

AS WE LIVE IN PALM BAY FOR YEARS, WE CAN SAY THAT THE CITY OF PALM BAY IS

- ☒ Costs for this co-sponsorship serves a public purpose by providing or expanding public services or programs.

Please explain:

OF COURSE THE OBJECTIVE IS TO COLLECT MUCH MORE FINANCIAL RESOURCES TO

- ☒ The event complements current City Special Event Programming.

Please explain:

YES BECAUSE MAY 18TH IN PALM BAY IS THE CELEBRATION OF THE HAITI FLAG DAY

- ☒ Applicant has prior experience with organizing/producing this type of event.

Please explain:

THIS YEAR WE ARE AT THE 3RD EDITION OF MAY 18TH IN PALM BAY THEN WE HAVE



See Attached.

Co-Sponsorship Application

The City does not provide direct monetary funds, but in-kind services only

III. The following evaluation criteria is being requested for recognition:

Please provide your in-kind request from the city that would affect in-kind City impact for which co-sponsorship is requested. Ex: Stage, Bleachers, Tents, PD, Fee Waiver, etc.

{separate sheet can be used if necessary}

WE NEED STAGE,SOUND EQUIPMENT SYSTEM,BLEACHERS,FEE WAIVER,ONE LINED

Volunteer hours the organization will provide to conduct this event, please use a list or table-format to show planning, set-up, breakdown and clean-up. {separate sheet can be used if necessary}

Estimated Total Hours: 5 HOURS

Estimated Total Volunteers: 5

Please provide a full budget reflecting the contributions the organization will make toward the event, including all direct costs, in-kind costs, total donations, staffing costs, or other sponsorships if applicable. {Please provide a break down on separate sheet}

Estimated Total Monetary Contribution from Organization: \$3500

**Funds will be available on a first-come, first-served basis.*

**Consideration will be based on the availability of City funds at the time of the application.*

**An eligible applicant seeking co-sponsorship shall not exceed \$12,500, of in-kind General Fund impact per event, and is limited to one co-sponsorship per fiscal year, per taxpayer identification number.*

**For calculation purposes, in-kind labor is calculated for labor provided on the day(s) of event.*



Kasik HERITAGE Corp.

6180 Babcock Street SouthEast B23 Palm Bay Florida 32909

Email : kasikheritage@gmail.com / contac : +13213629707



Palm Bay on January 15th, 2024

MAY 18TH IN PALM BAY 2ND EDITION

SCHEDULED FOR : SATURDAY MAY 18TH 2024.

AT : FRED POPPE REGIONAL PARK

CO-SPONSHIP APPLICATION

SEE ATTACHED :

II. The following evaluation criteria is being requested for recognition:

A - Promote the City as a desirable place to live,visit and do business.

Ans. : AS WE LIVE IN PALM BAY FOR YEARS, WE CAN SAY THAT THE CITY OF PALM BAY IS ONE OF THE BEST DESTINATIONS IN FLORIDA BECAUSE DIVERSITY IS THE IDEAL BASE OF THE CITY.

B - Costs for this co-sponsorship serves a public purpose by providing or expanding public services or programs.

Ans : OF COURSE THE OBJECTIVE IS TO COLLECT MUCH MORE FINANCIAL RESOURCES TO ATTRACT THE GREATEST NUMBER OF HAITIAN POSSIBLE TO PALM BAY.

C - The event complements current City Special Programming.

Ans : YES BECAUSE MAY 18TH IN PALM BAY IS THE CELEBRATION OF THE HAITIAN FLAG DAY WITH SOCCER TOURNAMENT, PARADE, GALA, ETC.

D - Applicant has prior experience with organizing/producing this type of event.

Ans : THIS YEAR WE ARE AT THE 3RD EDITION OF MAY 18TH IN PALM BAY THEN WE HAVE USED TO ORGANIZE OTHER EVENTS FOR YEARS.

III. The following evaluation criteria is being requested for recognition

Please provide your in-kind request from the City :

Ans : WE NEED STAGE, ~~SOUND EQUIPMENT SYSTEM~~, BLEACHERS, FEE WAIVER, ONE LINED SOCCER FIELD FOR 3 DAYS, POLICE OFFICERS. **DW**

Co-Sponsorship Application

The City does not provide direct monetary funds, but in-kind services only

IV. Applicant Check List

Please use this checklist to make sure you are submitting a completed Co-Sponsorship request application.

- ☒ a. A cover letter describing how the event will meet each of the evaluation criteria, as stated above, will benefit the City, its residents and visitors;
- ☒ b. A completed City Special Events Application and Agreement;
- ❖ c. In-Kind expenses/waivers from the City will be provided by the City of Palm Bay based on your response to section III and the completed special event application;
- ☒ d. A list or table of volunteer/staff hours the organization is providing to conduct the event, delineated by categories of event preparation to include (but not limited to): planning, set-up, breakdown, and clean-up;
- ☒ e. Applicant must also provide a full budget reflecting the contributions the organization will make toward the event, including all direct or in-kind costs, total donations, staffing costs, or other sponsorships if applicable;
- ☒ f. Applicant must submit a copy of their W-9 Form for Taxpayer Identification Number and Certification; and
- ☒ g. A copy of the non-profit organizations IRS Certification of Exemption.

Filing of an application is not a guarantee that co-sponsorship will be approved. Other factors may be reviewed, including but not limited to safety and liability concerns for the public, at the discretion of the City Manager. Following recommendation by the City Manager, the City Council will have the final determination as to whether the application is approved or denied, at a regularly scheduled Council meeting.

Submission Date: 01/15/2024

Applicant Signature: LUCKENSON CHARITE



MAY 18TH IN PALM BAY 3RD EDITION

BUDGET / BREAKDOWN

TOTAL : \$3500

PRIZE REWARDING THE CHAMPION TEAM	\$ 1000
PRIZE REWARDING THE VICE CHAMPION TEAM	\$ 500
5 REFEREES FOR 3 GAMES	\$ 1800
LOGISTIC / MAINTENANCE	\$ 200

NB : KASIK HERITAGE CORP HAS FOUR MEMBERS . HOWEVER, EVERY YEAR WE ALL FOUR WORK AS VOLUNTARIES TO RUN THE MAY 18TH.

CO-SPONSORSHIP POLICY

Approved 10-7-2021

revised 11-3-2022, 2nd revision 07-20-2023

I. Defining Co-sponsorships

A co-sponsored event is defined as an event (single-day or multi-day series) that is planned and conducted by an outside non-profit organization with the assistance of City staff time, equipment, public safety services and/or the use of facilities. The City of Palm Bay allocates General Fund funds (if available) annually for the purpose of partnering with non-profit organizations in hosting community events. The City does not provide direct monetary funds for such co-sponsored events, but in-kind services only.

II. Co-Sponsorship Goals

Co-Sponsorship of in-kind services will be considered for special events designed to accomplish one or more of the following goals:

- Promote the City as a desirable place to live, visit and do business.
- Promote the City as a visitor destination, provide a positive economic impact, and/or generate tourism-associated revenue.
- Enhance the quality of life and well-being of some or all residents of the community.
- Advance the City's commitment to and pride in being a multicultural community.
- Promote cultural and artistic awareness within the City.

Since a co-sponsorship affiliation may affect the reputation of the City among its citizens and its ability to govern effectively, the City retains sole and final decision-making authority for determining the appropriateness of a co-sponsorship association and reserves the right to refuse any request for co-sponsorship. Any proposal for co-sponsorship in which the involvement of an outside entity is likely to compromise the public's perception of the City negatively or its ability to act in the public interest will be rejected. The City of Palm Bay reserves the right to refuse any request of co-sponsorship.

by City staff where the application will be considered, to the City Manager's Office and the Recreation Department by email (citymanager@palmbayflorida.org and specialeventapplications@palmbayflorida.org). The City Manager shall have discretion based on public purpose, community need/benefit to determine if a request submitted in less than forty-five (45) days can be processed. Applications shall include:

- a. A cover letter describing how the event will meet each of the evaluation criteria, as stated above, will benefit the City, its residents and visitors;
- b. A completed City Special Events Application and Agreement;
- c. A budget sheet that includes the in-kind City impact for which co-sponsorship is requested;
- d. A list of volunteer hours the organization is providing to conduct the event, delineated by categories of event preparation to include (but not limited to): planning, set-up, breakdown, and clean-up.
- e. Applicant must also provide a full budget reflecting the contributions the organization will make toward the event, including direct or in-kind costs, volunteer hours, or other sponsorships.
- f. Requesting organization must be qualified as a tax-exempt organization or government entity. Applicant must submit a copy of their W-9 Form for Taxpayer Identification Number and Certification, and a copy of their IRS Certification of Exemption with application. Individuals are not eligible to apply.
- g. Filing of an application is not a guarantee that co-sponsorship will be approved. Other factors may be reviewed, including but not limited to safety and liability concerns for the public, at the discretion of the City Manager. Following recommendation by the City Manager, the City Council will have the final determination as to whether the application is approved or denied, at a regularly scheduled Council meeting.

VI. Funding:

The following limitations shall apply to all co-sponsorship requests:

- a. Funds will be available on a first-come, first-served basis.
- b. Consideration will be based on the availability of City funds at the time of the application.
- c. An eligible applicant seeking co-sponsorship shall not exceed \$12,500, of in-kind General Fund impact per event, and is limited to one co-sponsorship per fiscal year,

III. Eligibility to Apply

Events that are eligible to submit a co-sponsorship application:

- a. Must be free and open to the general public;
- b. Must be planned and conducted by a non-profit organization or other government entity.

Events that do not qualify include those that:

- a. Charge a fee for public participation. This includes events with an admission fee, ticket fee, and/or team/individual entry fees (includes benefit walks, runs, and challenges where participation fee or team fundraising takes place.)
- b. Are used to promote political parties or political advocacy groups.
- c. Are primarily focused on commercial or nonprofit promotion, fundraising, or personal gain.

IV. Evaluation Criteria

If the applicant is eligible to apply, and if funding is available in the fiscal year budget, the following additional criteria will be evaluated to determine the role and extent of any City of Palm Bay co-sponsorship:

- a. Does the program provide a public purpose by meeting one or more of the City of Palm Bay Co-Sponsorship Goals as stated above?
- b. Do the costs of such co-sponsorship serve a public purpose by providing or expanding public services or programs?
- c. Does the event complement or conflict with current City special event programming?
- d. What is the applicant's experience with organizing/producing this type of event? The City will review information related to the applicant's past history of performance (when applicable).

V. Applications

To allow sufficient time for processing and scheduling for a regularly scheduled City Council meeting, all application packets must be submitted well in advance of the event, at a minimum of forty-five (45) days prior to the allotted Regular Council Meeting (RCM) Agenda date as assigned

per taxpayer identification number.

- d. For calculation purposes, in-kind labor is calculated for labor provided on the day(s) of event.



SPECIAL EVENTS APPLICATION AND AGREEMENT

Event Name: Date Received by City Staff:

This application must be completed in its entirety. An incomplete application will be returned to the applicant and may delay approval and reservation of preferred date. Events must follow the City's Special Event Ordinance 2019-09. Applicant must check with all applicable City, State and Federal laws and/or permit requirements, and obtain the permits they may require.

EVENT INFORMATION

Type of Event: ☒ Special Event-City Owned Property ☐ Special Event-Non-City Owned

Only approved for Inside of Park ☒ Parade ☐ Demonstration ☐ Block Party ☒ Concert / Festival *(May 18th)*

Venue: ☐ Tony Rosa Community Center ☐ Ted Whitlock Community Center

☒ Fred Poppe Regional Park ☐ Captains House ☐ Other

If other, please identify:

CONTACT INFORMATION

Organization/Applicant Name: Telephone:

Applicant Address: Email:

Contact Person (if different from Applicant):

Telephone: Email:

NAME / TITLE OF EVENT

Name / Title of Event:

Description of Event:

Anticipated Number of Attendees: Open to the Public: ☒ Yes ☐ No

NOTICE: For every 250 people attending, you need one certified crowd manager.

Will you be charging an admission fee: ☐ Yes ☒ No If yes, how much?:

Date(s) of Event:

Setup Start Time: Event Start Time:

Break Down Time: Event End Time:

ALCOHOL

Will there be alcohol? ☐ Yes ☒ No

Provided at a charge? ☐ Yes ☒ No

☐ Beer ☐ Wine ☐ Liquor

A State license is required for alcohol sales and can be obtained from the Florida Division of Alcoholic Beverages. The sale of alcoholic beverages must follow the liquor control regulations of the City and the State of Florida.

MISCELLANEOUS

Will off-site parking be used at the event? ☒ Yes ☐ No If yes, location?

Will you need electricity? ☒ Yes ☐ No Will you be using generators? ☒ Yes ☐ No

Are you providing additional dumpsters? ☐ Yes ☒ No If yes, provider name:

Are you providing additional toilets? ☐ Yes ☒ No If yes, provider name:

How many additional toilets will you have? How many toilets will be ADA Accessible?

NOTICE: You must have at least one ADA Accessible portable toilet for your event.

Will there be first-aid stations? ☐ Yes ☒ No Will there be amusement rides? ☐ Yes ☒ No

Will there be fireworks? ☐ Yes ☒ No Will there be fire? ☐ Yes ☒ No

SERVICES REQUESTED BY APPLICANT:

☒ Police Officer(s) If yes, how many?

The City reserves the right to assess the need for additional City services.

Please be aware that employing a service member incurs a fee for each person requested for your event. Each police officer requested is a paid, off-duty detail and forms/applications will be sent from the PD for request review.

SITE PLAN REQUIREMENTS

Detailed Site Plans are required for special events on City-owned and non-City-owned properties.

A preliminary site plan for city-owned property shall be submitted no less than thirty (30) days before the event. A final site plan must be submitted no less than fifteen (15) days before the event.

A preliminary site plan for non-city-owned property shall be submitted no less than ten (10) days before the event. A final site plan must be submitted no less than five (5) days before the event.

****Please refer to the City of Palm Bay Special Event Ordinance Number 2019-09 for full details regarding the Site Plan Requirements****

ROAD / TRAFFIC NEEDS

Will you be requesting any road closures? ☒ Yes ☐ No

Not Approved

Name of specific street/road: 5PM START FROM 3085 JUPITER BLVD SE, HEADING OUEST, TAKE

Times of Road Closure: 5PM

Parade Approved for Inside Park only.

Please include all roads to be closed on the site map that is submitted, including location of any barricades, cones, etc. Applicant must provide written notification to each occupant within the proposed event area at least two weeks prior to the event.

TEMPORARY STRUCTURES

Will you have Temporary Structures? ☐ Yes ☐ No

☐ Booth If yes, how many?: Measurements:

☒ Tent If yes, how many?: AT LEAST 3 Measurements: LESS THAN 800SQF

If the tent is over 800 square feet in size, the tent will require a permit from our City Building Department.

☐ Inflatables If yes, how many?: Measurements:

☐ Other

All items above must be clearly marked with all details on the site map that is submitted.

MUSIC INFORMATION

Will music be provided at your event? ☒ Yes ☐ No

Will there be sound amplification? ☒ Yes ☐ No

☒ Band ☒ DJ ☒ Stereo System ☐ Other

List sound/equipment provider:

Applicant must adhere to the City of Palm Bay Special Event Ordinance Number 2019-09. The maximum permissible sound level is 65db at the event boundary. If the adjacent land use is residential, the level may not exceed 55db.

FOOD / VENDORS

Will there be food? ☒ Yes ☐ No

Provided at a charge? ☒ Yes ☐ No

Will there be soft drinks/water? ☒ Yes ☐ No

Provided at a charge? ☒ Yes ☐ No

Will there be vendors? ☒ Yes ☐ No

If yes, how many vendors? 3

If yes, what kind? ☒ Cooking Vendor ☐ Non-Cooking Vendor

A Business Tax Receipt and Department of Health Certificate is required for the sale or distribution of food. Already prepared food must be approved by the Department of Health prior to the event. All vendors location must be clearly marked on the site map that is submitted.

INSURANCE REQUIREMENTS

Applicants for a Special Event on City property must follow the insurance requirements as described in the City of Palm Bay Special Events Ordinance Number 2019-09:

- Commercial General Liability
- Worker's Compensation and Employer's Liability
- Liquor Liability (if alcoholic beverages are to be sold, served, or consumed at the event)

The City must be provided with a Certificate of Insurance listing the "City of Palm Bay" as the Certificate Holder and naming the "City of Palm Bay" as an additional insured. The insurance requirements must be met not less than fifteen days (15) days prior to the scheduled event.

****Please refer to the City of Palm Bay Special Event Ordinance Number 2019-19 for full details regarding the insurance requirements for Special Events held on City owned property****

APPLICANT SIGNATURE

I hereby certify that the information provided in this application is true and correct and agree to adhere to the City of Palm Bay Special Events Ordinance 2019-09.

LUCKENSON CHARITE

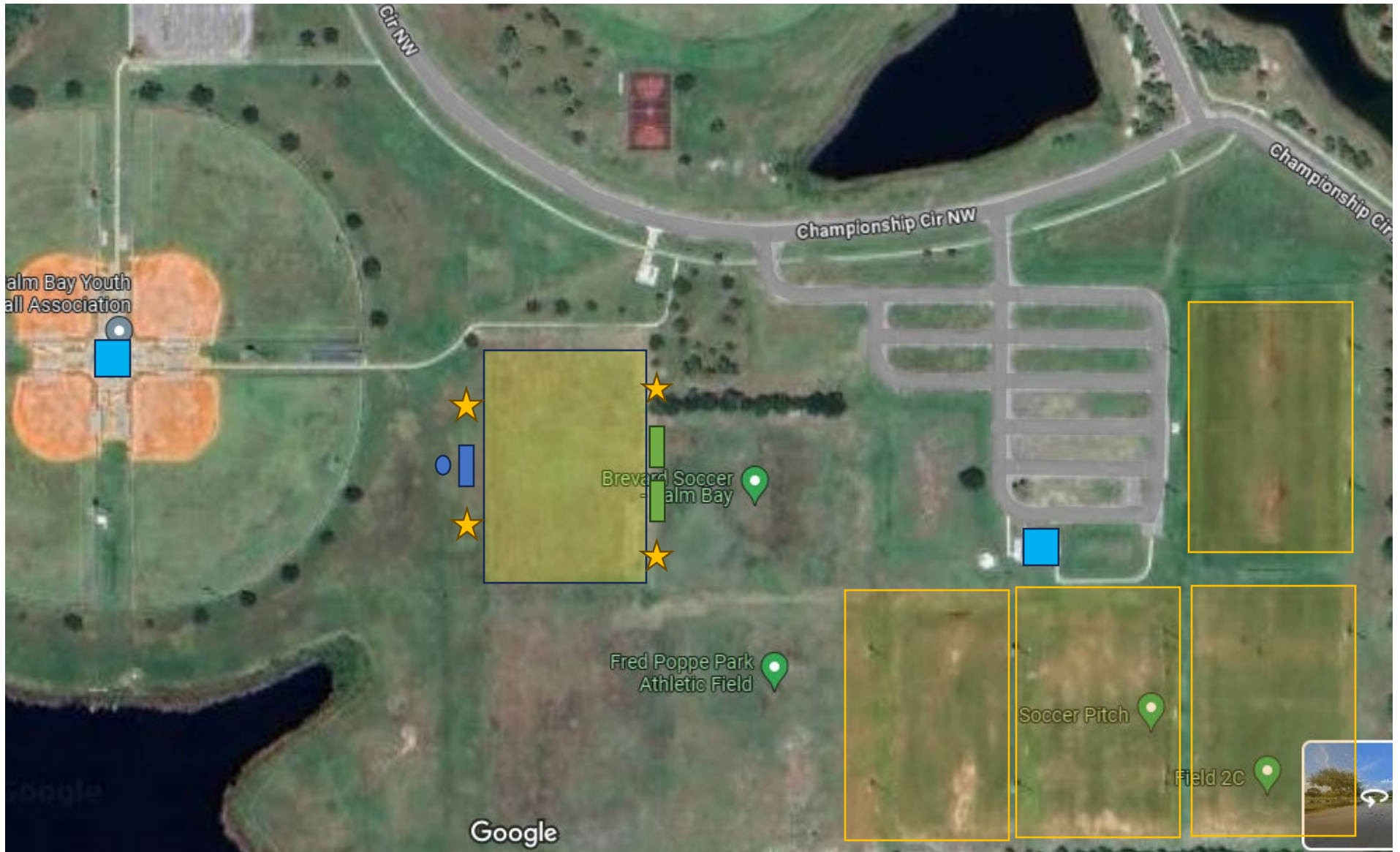
Applicant (Required)

01152024

Date (Required)

If you are submitting this document electronically, please email this document to:
specialeventapplications@pbfl.org

**An attachment notating the approval by the pertinent
City of Palm Bay Departments will follow this page.**



Key:

Approved Playing field for May 5th, 12th, and 18th

Fields under maintenance -



Stage -



Restrooms -



Light Towers -



Pull Behind Generator -



Co-Sponsorship In-Kind Costs

City of Palm Bay - Co-Sponsorship In-Kind Cost
It Starts in Parks

DATE: 4/18/2024
INVOICE #: 4182024
CUSTOMER ID: Kasik Heritage Corp.

Event Time
5 pm - 10 pm

BILL TO

Kasik Heritage Corp.

Event Date
May 5th, May 12th and May 18th

Event Name: Third Annual Haitian Flag Day Parade and Tournament

Projected Attendance: 200 at one time

Location: Fred Poppe Regional Park - Soccer West Fields

Description	AMOUNT
Fee Waivers	
Special Event Fee	\$200 * Not for Profit Discount 25% (May 18th) \$150.00
Green Space Fee	\$200 * Not for Profit Discount 25% (May 18th) \$150.00
Field Rental Fee	\$11.25/hr * 12 Hours (May 5th, 12th, and 18th) Not for Profit Discount \$135.00
Light Tower Fees	\$30/hr * 4 * 3 hours (May 18th) \$300.00
Fire Inspection Fee	May 18th \$125.00
Stage Rental	\$750 Not for Profit Rate (May 18th) \$750.00
Bleacher Rental	\$250 * 2 (May 18th) \$500.00
Pull Behind Generator	\$30/hr * 7 hours (May 18th) \$210.00
Total in Fee Waivers	\$2,320.00
Labor Fees (In-kind Wages)	
Maintenance Staff (includes event maintenance, stage & bleacher set up and breakdown	28 hours @ \$35/hr \$980.00
Lining of Field (Parks and Facilities)	\$150 \$150.00
Facilities Staff (includes event staff, light towers and generator)	12 hours @ \$35/hr \$420.00
PD	2 @ 5 hours \$700.00
Total in Labor Fees	\$2,250.00
Total Fees	\$4,570.00

Organizer is responsible for providing volunteers to keep event area clean from
debris

Organizer is responsible to provide 1 crowd manager for the event.

Organizer is responsible for providing a \$200 Security Deposit (refundable) to recreation

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. KASIK HERITAGE CORP	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input checked="" type="checkbox"/> Other (see instructions) ▶	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) 6180 BABCOCK ST SE B23	
6 City, state, and ZIP code PALM BAY FL 32909		
7 List account number(s) here (optional)		
Requester's name and address (optional) LUCKENSON		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
9	2		-	3	1	6	3	7 5 8

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign
Here

Signature of
U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. Sole proprietor or single-member LLC. Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Kasik HERITAGE C.

6180 Babcock Street SouthEast B23 Palm Bay Florida 32909

Email : kasikheritage@gmail.com / contac : +13213629707



Palm Bay on January 15th, 2024

TO : THE CITY OF PALM BAY

Dear Collaborators,

We are immensely and sincerely appreciative for your contribution to the second edition of the May 18th In Palm Bay on the May 18th 2023. Your generous support really has allowed us to have access to some logistics resources that we needed for the smooth running of this event, and it means the absolute world to us.

However, there was a great concern in the eyes of the entire Haitian community in Palm Bay regarding the state of the soccer field that the city leaders had chosen for the 2nd Edition of the May 18th event (05/18/23). Out of the 4 available soccer fields, you choose the one with the most critical condition for the event to take place while the other three were available. We think that we deserve a treatment that reflects our value and the Haitian flag and we also think that this will change from the third edition for this year 2024.

We are so thankful for your trust in us and for standing by our side as we work towards creating a better future together.

Sincerely,

Kasik Heritage Corp.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

KASIK HERITAGE CORP
6180 BABCOCK STREET SE B23
PALM BAY, FL 32909

Date:
09/13/2023
Employer ID number:
92-3163758
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
November 22, 2022
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053648003583

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Not For Profit Corporation
KASIK HERITAGE CORP.

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6180 BABCOCK STREET SE
B23
PALM BAY, FL 32909

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B23
PALM BAY, FL 32909

Registered Agent Name & Address

BLAISE, JEFFERSON
1351 VAN DYKE
PALM BAY, FL 32909

Officer/Director Detail

Name & Address

Title P

CHARITE, LUCKENSON
1530 Charles Blvd Ne
PALM BAY, FL 32907

Title VP

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1351 VAN DYKE
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Annual Reports

Report Year	Filed Date
2023	05/01/2023

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