

4. Award of Proposal: Disaster Debris Monitoring Services – RFP 25-0-2023 – Procurement Department (Thompsons Consulting Services, LLC (second highest ranked proposer)).



LEGISLATIVE MEMORANDUM

TO:	Honorable Mayor and Members of the City Council
FROM:	Suzanne Sherman, City Manager
THRU:	George Barber, Chief Procurement Officer
DATE:	April 18, 2024
RE:	Award of Proposal: Disaster Debris Monitoring Services – RFP 25-0-2023 – Procurement Department (Thompsons Consulting Services, LLC (second highest ranked proposer)).

SUMMARY:

At the May 1, 2023 Regular Council Meeting, Council approved the award of Disaster Debris Monitoring Services contract to Witt O'Brien's with Consent Agenda Item No. 4, in accordance with RFP 25-0-2023. The services for the contract included: Field monitors for debris collection, monitoring removal of fallen trees, monitoring trimming of limbs/leaners, monitoring disposal of debris from the Temporary Debris Storage/& Removal Sites (TDSRS), as well as data reporting and other related services per latest Federal Emergency Management Administration (FEMA) Public Assistance (PA) requirements. The awarded Proposer is responsible for monitoring the recovery efforts of the City's Debris Removal Contractor (DRC) in the field in accordance with the Stafford Act and FEMA PA Programs and Policy Guide.

The City executed an agreement with the highest ranked firm, Witt O' Brien' s, LLC on May 31, 2023. The term of the agreement began June 1, 2023, and expires on May 31, 2024. On March 1, 2023, Witt O' Brien' s, LLC informed the City that upon their company's acquisition, debris monitoring service will no longer be offered by their Firm.

Due to the need for this essential service during hurricane season, Staff is requesting to enter into an agreement with the second highest ranked Firm, Thompson Consulting Services, LLC out of Maitland, FL, in accordance with RFP 25-0-2023/NC. Typically, this service would have been resolicited; however, with hurricane season approaching, we are seeking immediate contractual approval. Thompson Consulting Services, LLC previously served as the incumbent vendor for this contract prior to it be resolicited.

The term of this agreement would be effective immediately upon execution by both parties and end on May 31, 2025, and have three (3) remaining one-year renewal periods.

Honorable Mayor and Members of the City Council

Legislative Memorandum

Page | 2

REQUESTING DEPARTMENTS:

Procurement, Public Works

FISCAL IMPACT:

This is not a budgeted expenditure. The contract will be implemented only in the event of an "emergency" situation.

STAFF RECOMMENDATION:

Motion to execute an agreement with the second highest ranked proposer, Thompsons Consulting Services, LLC out of Maitland, FL, for Disaster Debris Monitoring in accordance with RFP 25-0-2023.

ATTACHMENTS:

1. Scoring Ranking Form

RFP #25-0-2023
Disaster Debris Monitoring Services
FINAL RANKING

CRITERIA - TOTAL 100 POINTS

Summary of Qualifications = 30 points
 Approach/Operational Plan for City = 20 points
 Resources & Availability = 20 Points
 Past Performance = 10 points

Optional Short List - Oral Presentations were not utilized for this solicitation.

EVALUATION		Disaster Program & Operations Inc.	Rostan Solutions, LLC	Tetra Tech, Inc.	Thomspons Consulting Services, LLC	Witt O'Brien's LLC
		561-436-3383 830-13 A1A North #674 Ponte Vedra Beach, FL 32082	813-333-7042 3433 Lithia Pinecrest Road Ste 287 Valrico, FL 33596	321-441-8500 2301 Lucien Way, Suite 120 Maitland, FL 32751	407-792-0018 2601 Maitland Center Parkway Maitland, FL 32751	281-320-9796 818 Town & Country Blvd Ste 200 Houston, Texas 77024
CRITERIA	POSSIBLE POINTS	gbenigni@dpando.com	srosania@rostan.com	TDR.Contracts@teratech.com	info@thomsponcs.net	cjoiner@wittobriens.com contractrequests@wittobriens.com
Summary of Qualifications	30	16.00	18.00	22.00	22.00	24.00
Approach/Operational Plan for City	20	10.67	10.67	13.33	13.33	13.33
Resources & Availability	20	5.33	9.33	13.33	13.33	14.67
Past Performance	10	3.33	6.00	7.33	7.33	6.67
SUBTOTAL NON-PRICE FACTORS	80	35.33	44.00	56.00	56.00	58.67
Cost	20	20.00	13.84	15.06	15.79	17.90
SUBTOTAL - Non-price plus Cost	100	55.33	57.84	71.06	71.79	76.57
Short List - Oral Presentations	10	Not Utilized	Not Utilized	Not Utilized	Not Utilized	Not Utilized
TOTAL SCORE	110					

Recommended for Award

Witt O'Brien's LLC

