

7. Award of Bid: Blower replacement, South Regional Water Treatment Plant - 29- ITB-25 – Utilities Department (Florida Design Contractors, LLC - \$249,225); and appropriation of funds from the Utilities Renewal and Replacement Undesignated Fund Balance (\$124,147).



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Matthew Morton, City Manager

THRU: Gabriel Bowden, Utilities Director; Larry Wojciechowski, Finance Director; George Barber, Chief Procurement Officer

DATE: May 15, 2025

RE: Award of Bid: Blower replacement, South Regional Water Treatment Plant - 29-ITB-25 – Utilities Department (Florida Design Contractors, LLC - \$249,225); and appropriation of funds from the Utilities Renewal and Replacement Undesignated Fund Balance (\$124,147).

SUMMARY:

Background:

The Utilities Department has a need to replace of two (2) blowers at the South Regional Water Treatment Plant (SRWTP). There are three blowers at the SRWTP. With the expansion of the SRWTP complete we are now required to run two blowers and have one for redundancy. Currently Utilities has one fully operational, one operating in very poor condition and one has failed and is not in service. The blowers are required for air flow for the removal of hydrogen sulfide from the air and water at the SRWTP. If one of the blowers currently operating fails, Utilities will not be able to process potable water to meet water demands. In addition, without the redundant blower we are not able to rotate and properly maintain the blowers.

Procurement:

Procurement issued an Invitation for Bid for the needed blowers at the SRWTP. There were approximately thirty-five (35) document takers. Of those document takers, three (3) attended one of the two mandatory Prebid meetings that was required in order to submit a bid. Two (2) submittals were received. Procurement staff reviewed the bids for responsiveness. Utilities staff evaluated the lowest responsive bid for responsibility and ability to provide the services specified. The bid is acceptable to the Department.

The Department is requesting fund appropriation from Utilities Renewal & Replacement Undesignated Fund Balance for the blower replacement, amount \$99,225, plus a 10% contingency, amount \$24,922. The total fund appropriation amount is \$124,147.

REQUESTING DEPARTMENTS:

Utilities

Finance

Procurement

FISCAL IMPACT:

Total award \$249,225. Pending approval of the budget amendment, amount \$124,147, from Utilities Renewal & Replacement Undesignated Fund Balance; funds will be available in the Utilities Renewal & Replacement Fund under project 24WS13.

STAFF RECOMMENDATION:

Motion to 1) approve appropriation of funds, amount \$124,147; and 2) approve award of Invitation to Bid # #29-ITB-25, South Regional Water Treatment Plant Blower Replacement to Florida Design Contractors, LLC.

ATTACHMENTS:

1. Bid Tabulation
2. Project Executive Summary



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BID TABULATION SHEET: AWARD RECOMMENDATION

#29-ITB-25

South Regional Water Treatment Plant Blower Replacement

Posting Date: April 29, 2025

James "Nick" Canjar, Procurement Manager

Contractor	Base Bid Total
Cathcart Construction Company – Florida LLC	\$414,247.00
Florida Design Contractors LLC	\$249,225.00

NOTICE OF CONSIDERATION TO AWARD

The City of Palm Bay, Florida during the Regular Council Meeting on May 15, 2025, at 6:00 P.M., located at City Hall Council Chambers will consider awarding the following:

Florida Design Contractors LLC - \$249,225.00

Disclaimer:

- ❖ The above abstract of the bid amounts of the received Bids are made available for information only.
- ❖ The City of Palm Bay has a pending review of the Qualifications of Bidders and the received bid documentation, prior to making a determination of the lowest, responsive responsible Bidder.
- ❖ The City of Palm Bay shall have no liability to any successful bidder unless and until the City executes a contract with such bidder.



BID TABULATION SHEET: AWARD RECOMMENDATION

#29-ITB-25

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29-ITB-25 - South Regional Water Treatment Plant Blower Replacement

Project Overview

Project Details	
Reference ID	29-ITB-25
Project Name	South Regional Water Treatment Plant Blower Replacement
Project Owner	James (Nick) Canjar
Project Type	ITB
Department	Procurement
Budget	\$0.00 - \$0.00
Project Description	South Regional Water Treatment Plant Blower Replacement
Open Date	Feb 18, 2025 5:30 PM EST
Close Date	Apr 15, 2025 9:00 AM EDT

Highest Scoring Supplier	Score
Florida Design Contractors, LLC	0 pts

Seal status

Requested Information	Unsealed on	Unsealed by
Complete Submittal	Apr 15, 2025 10:14 AM EDT	James (Nick) Canjar
Bid Bond	Apr 15, 2025 10:14 AM EDT	James (Nick) Canjar



Public Notices

Addendum #1

James (Nick) Canjar, Feb 28, 2025 9:33 AM EST

Attached please find addendum #1 that addresses the questions received for this solicitation.

Pre-Bid Sign In Sheet.

James (Nick) Canjar, Mar 11, 2025 8:10 AM EDT

Good Morning, Attached please find the Pre-Bid sign in sheets. Note that the sign in sheets for both meetings are in one file. Thank you.

Addendum #2

James (Nick) Canjar, Mar 24, 2025 11:41 AM EDT

Good Morning, Attached please find Addendum #2. Thank you, Nick Canjar

Addendum #3

James (Nick) Canjar, Mar 27, 2025 8:59 AM EDT

Good Morning, Please find addendum #3 attached. Thank you, Nick Canjar

Addendum #4

James (Nick) Canjar, Apr 08, 2025 7:21 AM EDT

Good Morning, Attached please find addendum #4 for this project. Thank you, Nick Canjar



Approvals

Name of Approver	Name	Dept.	Status	Dates
Cassandra Smith (Cassandra.Smith@palmbayflorida.org)	Scope of Work - End User Review	Procurement	Late	Sent: Jan 28, 2025 Responded: Jan 28, 2025 Required By: Jan 30, 2025
Debbie Feingold (debra.feingold@palmbayflorida.org)	Peer Review	Procurement	Approved	Sent: Jan 24, 2025 Responded: Jan 27, 2025 Required By: Jan 28, 2025
Grace Keller (grace.keller@palmbayflorida.org)	Legal Advertisement/Calendar Posting	Procurement	Approved	Sent: Feb 19, 2025 Responded: Feb 24, 2025 Required By: Feb 19, 2025
George Barber (george.barber@palmbayflorida.org)	Posting Authorization - CPO	Procurement	Approved	Sent: Feb 18, 2025 Responded: Feb 18, 2025 Required By: Feb 18, 2025

Pamela TORRES-SPIVEY (Pamela.Torres-Spivey@palmbayflorida.org)	Risk Approval	Risk	Approved	Sent: Feb 18, 2025 Responded: Feb 18, 2025 Required By: Feb 18, 2025
Grace Keller (grace.keller@palmbayflorida.org)	Addendum Date Changes to Clty Calendar - Grace	Procurement	Approved	Sent: Mar 24, 2025 Responded: Mar 24, 2025 Required By: Mar 24, 2025
Cassandra Smith (Cassandra.Smith@palmbayflorida.org)	Legislative Memo - Department Review	Utilites	Out For Approval	Sent: Apr 17, 2025 Responded: - Required By: Apr 17, 2025
Cassandra Smith (Cassandra.Smith@palmbayflorida.org)	Final Scope of Work Approval - Department	Utilities	Approved	Sent: Feb 18, 2025 Responded: Feb 18, 2025 Required By: Feb 18, 2025
Cassandra Smith (Cassandra.Smith@palmbayflorida.org)	Addendum 1 Approval - Dept	Utilities	Approved	Sent: Feb 27, 2025 Responded: Feb 27, 2025 Required By: Feb 28, 2025



George Barber (george.barber@palmbayflorida.org)	Addendum #1 Approval - CPO	Procurement	Approved	Sent: Feb 27, 2025 Responded: Feb 28, 2025 Required By: Feb 28, 2025
George Barber (george.barber@palmbayflorida.org)	Addendum #2 Approval	Procurement	Approved	Sent: Mar 24, 2025 Responded: Mar 24, 2025 Required By: Mar 24, 2025
George Barber (george.barber@palmbayflorida.org)	Addendum #3 - CPO Approval	Procurement	Approved	Sent: Mar 27, 2025 Responded: Mar 27, 2025 Required By: Mar 27, 2025
Grace Keller (grace.keller@palmbayflorida.org)	City Calendar Updates	Procurement	Approved	Sent: Apr 08, 2025 Responded: Apr 09, 2025 Required By: Apr 08, 2025



Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
Florida Design Contractors, LLC	Apr 15, 2025 8:51 AM EDT	Kenneth Boone	bids@floridadesigncontractors.com	NjA5OTUz
Cathcart Construction Company - Florida, LLC	Apr 15, 2025 7:29 AM EDT	Matt Blanton	mblanton@cathcartconstructioncompany.com	NjA5OTE5



Project Criteria

Criteria	Points	Description
Complete Electronic PDF submittal	Pass/Fail	
Acknowledged Addenda	Pass/Fail	
Bid Form	Pass/Fail	
Bid Bond	Pass/Fail	
Reference Form	Pass/Fail	
Non-Collusion Affidavit of Prime Bidder	Pass/Fail	
Drug Free Workplace Form	Pass/Fail	
Subcontractor Listing	Pass/Fail	
Insurance Requirements	Pass/Fail	

Proof of Licensure	Pass/Fail	
Florida Division of Corporations	Pass/Fail	
Sam.gov	Pass/Fail	
State of Florida Convicted/Suspended/Debarred Vendor List	Pass/Fail	
E-Verify	Pass/Fail	
Proposed Pricing	Pass/Fail	Bidder has provided cost submittal that is in accordance with solicited requirements. All line items have been verified for sufficiency.
Scope of Services	Pass/Fail	Bidder has provided the requisite documentation to ensure performance of the required scope of services.
Technical Specifications	Pass/Fail	Bidder has provided a submittal that meets the required technical specifications of the solicitation.
Experience	Pass/Fail	Bidder has the requisite experience to perform the scope of services identified in the solicitation
Quality Assurance	Pass/Fail	Bidder has the appropriate quality control measures in place to deliver the goods



		or services identified in the solicitation
Prior History	Pass/Fail	Bidder has no prior negative remarks from past City projects.
Human Trafficking Affidavit	Pass/Fail	
Total	0 pts	



Scoring Summary

Active Submissions

	Total	Complete Electronic PDF submittal	Acknowledged Addenda	Bid Form	Bid Bond
Supplier	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Florida Design Contractors, LLC	0 pts	Pass	Pass	Pass	Pass

	Reference Form	Non-Collusion Affidavit of Prime Bidder	Drug Free Workplace Form	Subcontractor Listing	Insurance Requirements
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Florida Design Contractors, LLC	Pass	Pass	Pass	Pass	Pass



	Proof of Licensure	Florida Division of Corporations	Sam.gov	State of Florida Convicted/Suspended/Debarred Vendor List	E-Verify
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Florida Design Contractors, LLC	Pass	Pass	Pass	Pass	Pass

	Proposed Pricing	Scope of Services	Technical Specifications	Experience	Quality Assurance
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Florida Design Contractors, LLC	Pass	Pass	Pass	Pass	Pass

	Prior History	Human Trafficking Affidavit
Supplier	Pass/Fail	Pass/Fail



	Prior History	Human Trafficking Affidavit
Supplier	Pass/Fail	Pass/Fail
Florida Design Contractors, LLC	Pass	Pass



29-ITB-25 - South Regional Water Treatment Plant Blower Replacement

Project Overview

Project Details	
Reference ID	29-ITB-25
Project Name	South Regional Water Treatment Plant Blower Replacement
Project Owner	James (Nick) Canjar
Project Type	ITB
Department	Procurement
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