



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Scott Morgan, Interim City Manager

THRU: Richard E. Stover, Fire Chief

DATE: December 19, 2024

RE: Consideration of travel and training for specified City employees (Fire Rescue Department).

SUMMARY:

The following travel request was not included in the October 1, 2024, approved travel and training spreadsheet for the Fire Department.

Palm Bay Fire Rescue is requesting authorization to send one (1) member to the 2025 Annual Meeting of the National Association of EMS Physicians (NAEMSP) in San Diego, CA, from 1/7/25 to 1/12/25. This travel request to the NAEMSP Annual Meeting will replace the travel request approved by Council on October 1, 2024, to the EMS World Expo in Las Vegas.

The registration cost for the NAEMSP Annual Meeting is \$835 per person. One hotel room for 5 nights totals approximately \$1800, airfare is estimated at \$600 roundtrip, and per diem is estimated at \$430 total for 5 days. Estimated total for all expenses is \$3,665. Funds are available in the Fire Department's operating budget for fiscal year 2025.

The City of Palm Bay's Medical Director, Dr. Larissa S. Dudley, will be attending this esteemed conference. Palm Bay Fire Rescue is requesting to send Chief of EMS Operations, John Ringleb, to further his professional development.

The NAEMSP 2025 Annual Meeting offers an exceptional platform for learning and growth, featuring speakers from diverse backgrounds and expertise. The event includes Specialty Workshops, a Scientific Assembly, and a Trade Show, all designed to provide cutting-edge education and training.

This year's meeting will focus on evolving treatment strategies, innovative technological advancements, and procedures that have the potential to improve patient outcomes and enhance

Honorable Mayor and Members of the City Council

Legislative Memorandum

Page | 2

community health. Participation in this conference will empower our team to bring back valuable insights and best practices to benefit the residents of Palm Bay.

REQUESTING DEPARTMENTS:

Fire Rescue

FISCAL IMPACT:

The total estimated cost of \$3,665 for one employee is available within accounts 001-6012-522-5501 and 001-6012-522-4001.

STAFF RECOMMENDATION:

Motion to approve travel as requested for Fire Rescue personnel.

ATTACHMENT:

1. Travel Backup