



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Terese Jones, City Clerk

**THRU:** N/A

**DATE:** September 5, 2024

**RE:** Consideration of councilmembers attending the Florida League of Cities Institute for Elected Municipal Officials (IEMO II) in Altamonte Springs, from October 25-26, 2024.

**SUMMARY:**

The Institute for Elected Municipal Officials (IEMO II) will be held in Altamonte Springs from October 25-26, 2024.

Councilmembers interested in attending need to announce same at tonight's meeting so that hotel accommodations can be made and registration secured.

**REQUESTING DEPARTMENTS:**

Legislative

**FISCAL IMPACT:**

Cost per person is approximately \$865.00. Funding is available in Legislative operating accounts 001-1110-511-4005 and 001-1110-511-5505.

**STAFF RECOMMENDATION:**

Motion to approve travel for members of Council as requested.

**ATTACHMENTS:**

1. Conference Announcement