



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Greg Minor, Parks and Facilities Department Director

DATE: April 18, 2024

RE: Award of Bid: Mowing, City Parks – IFB 15-0-2024 – Parks and Facilities Department (Global Greenz LLC - \$193,087).

SUMMARY:

The Procurement Department, on behalf of the Parks and Facilities Department, solicited bids for the lawn service of 29 Palm Bay City Parks. The services include mowing, curb edging, grass trimming, weed control, and blowing services at the 29 park sites (approximately 216 acres). Historically, contractors serviced the sites once per week from May through October and once every two weeks from April through November, for a total of approximately 39 cuts per year.

The bid was advertised to approximately seven hundred thirty-two (732) vendors, of which thirty-seven (37) downloaded the plans. Ten (10) bids were received, and the Procurement Department staff reviewed the bids for responsiveness. The Parks and Facilities Department staff reviewed the first low bid, Florida Pro Lawns, LLC, for responsibility and ability to perform the scope of work and found the low bid lacking in necessary experience and essential equipment to provide services as outlined in the solicitation; they were found to be not responsible. The Parks and Facilities Department staff then reviewed the second low bid, Brightview Landscape Services Inc d/b/a Brightview Landscaping, for responsibility and ability to perform the scope of work. After a pre-award meeting was held with the second low bidder to clarify points made in their bid, the bidder determined that they would not be able to honor their original quote. The Procurement Department deemed the second low bid as non-responsive. The Parks and Facilities Department staff reviewed the third low bid, W&G Maintenance Corporation, for responsibility and ability to perform the scope of work and found them lacking the necessary experience and equipment to successfully fulfill the scope of work; they were deemed not responsible. The Parks and Facilities Department staff reviewed the fourth low bid, Global Greenz LLC, for responsibility and ability to perform the scope of work and found them acceptable. The fourth low bid was deemed both responsive and responsible.

Honorable Mayor and Members of the City Council

Legislative Memorandum

Page | 2

Staff recommends Global Greenz LLC of Melbourne, Florida for award of IFB # 15-0-2024/SVM, Mowing – City Parks.

REQUESTING DEPARTMENTS:

Facilities & Parks

Procurement

FISCAL IMPACT:

The estimated budget for this project was \$187,940.00. Total project award will be \$193,087.44. Funds are available in Mowing Contracts account 001-4526-572-3402.

STAFF RECOMMENDATION:

Motion to approve award of IFB #15-0-2024/SV, Mowing – City Parks to Global Greenz LLC of Melbourne, Florida for a one-year period, with the option to renew for four (4) additional one-year terms.

ATTACHMENTS:

1. Tabulation