



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Ibis Berardi, Community & Economic Development Assistant Director

DATE: September 5, 2024

RE: Consideration of accepting the State Housing Initiatives Partnership (SHIP) Annual Report Close Out Year 2021/2022 and certifying the Local Housing Incentives Certification.

SUMMARY:

Pursuant to Florida Statutes, section 420.9075, the City of Palm Bay shall submit to the Florida Housing Finance Corporation (FHFC) by September 15 of each year a report of its affordable housing programs and accomplishments through June 30 immediately preceding submittal of the report. The report shall be certified as accurate and complete by the local government's chief elected official (Mayor) or his or her designee. Transmittal of the annual report by a county's or eligible municipality's chief elected official, or his or her designee, certifies that the local housing incentive strategies, or, if applicable, the local housing incentive plan, have been implemented or are in the process of being implemented pursuant to the adopted schedule for implementation. The Statute outlines what is required to be contained within this report.

The City shall make the annual report for public inspection and comment prior to certifying the report and transmission to FHFC. The City shall provide notice of the availability of the proposed report and solicit public comment. Written public comments shall identify the author by name, address, and interest affected. The county or eligible municipality shall attach a copy of all such written comments and its responses to the annual report submitted to the corporation. The City published an ad with Florida Today providing that the Report is available for review by the Community & Economic Development (CED) Department. All comments received by CED through August 28, 2024 will be submitted to FHFC, which shall review the report of each county or eligible municipality and any written comments from the public and include any comments concerning the effectiveness of local programs in the report required by 420.511, F.S.

REQUESTING DEPARTMENTS:

Community & Economic Development

FISCAL IMPACT:

There is no fiscal impact.

STAFF RECOMMENDATION:

Motion to accept the SHIP Annual Report Close Out Year 2021/2022 and authorize the Mayor to certify the Local Housing Incentives Certification.

ATTACHMENTS:

1. SHIP Annual Report (Unsubmitted)
2. SHIP Annual Report Certification
3. SHIP Annual Report Florida Today Ad