



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Gabriel Bowden, Utilities Director; George Barber, Chief Procurement Officer

DATE: July 18, 2024

RE: Contract: Nash Street Repump Station rehabilitation, Task Order 19-10, Amendment 4 – Utilities Department (Wade Trim - \$16,200).

SUMMARY:

On August 23, 2019, the Chief Procurement Officer approved Wade Trim Task Order 19-10, Nash Street Repump Station Rehabilitation in the amount of \$79,758. This task order was for the design documents for the rehabilitation of the 32-year-old station. The design included the replacement of the existing motor control center (MCC) and four high service pumps.

The following amendments have been previously approved:

No. 1, this amendment expanded the design to include replacement of interior piping and added an alternate bid item for the potential conversion of the existing liquid sodium hypochlorite disinfection system to a chloramination system. Approved by the Chief Procurement Officer on April 23, 2020, amount \$18,850.

No. 2, this amendment adds the detailed design of a chloramination system. It will also include additional chlorine and ammonia sampling locations and an ammonium sulfate dosing location. Approved by Council on April 1, 2021, amount \$69,536.

No. 3, this amendment is for electrical instrumentation control enhancements to the pump station and includes the design and permitting of the enhancements. Approved by Council on July 20, 2023, amount \$31,800.

Wade Trim has submitted Amendment No. 4 to the task order. This amendment will provide an alternative solution to the motor control center. This change is intended to reduce costs and improve the lead times for the equipment. Staff has reviewed the scope of work and requests council approval to proceed with Task Order 19-10 – Amendment No. 4, in the amount of \$16,200.

The City's Procurement Ordinance governs the Council approval process for change orders. The Chief Procurement Officer can approve change orders up to a cumulative total of 10%, or individual change orders not to exceed \$100,000, whichever is lower; any change order in excess of \$100,000 or any change orders which cumulatively exceed 10% will be brought before Council for approval.

In accordance with the provisions of Section 287.055, Florida Statutes for Consultants Competitive Negotiation Act (CCNA), the Procurement Department solicited and accepted qualification submittals, under RFQ 36-0-2020/JG, from firms to provide continuing consulting services for water and wastewater engineering services for the Utilities Department. On July 2, 2020 Council approved the award of RFQ 36-0-2020/JG to two firms (Wade Trim and ISS) and authorized City staff to negotiate a Master Consultant Agreement. On July 28, 2020, a Master Agreement was executed with Wade Trim. Task Order 19-10, Amendment No. 4 is in accordance with the Master Agreement.

REQUESTING DEPARTMENTS:

Utilities

FISCAL IMPACT:

The total amount for the amendment to the task order is \$16,200. Funds are available in the Utilities Department's Renewal/Replacement Fund 424-8022-533-6221, project 19WS10.

STAFF RECOMMENDATION:

Motion to authorize the execution of Wade Trim Task Order 19-10 – Amendment No. 4 for the Nash Street Repump Station Rehabilitation, amount \$16,200, against Master Agreement 36-0-2020. The amended total for the task order will be \$216,144.

ATTACHMENTS:

1. Wade Trim Task Order 19-10 Amendment No 4