



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Larry Wojciechowski, Finance Director

DATE: April 18, 2024

RE: Resolution 2024-14, amending Resolution 2023-36 and 2024-03, adopting the Five-Year Capital Improvements Program for Fiscal Years 2023-2024 through 2027-2028 (second amendment)

SUMMARY:

The following is a summary of the revisions to the Capital Improvements Program/CIP in FY 2024.

Budget Amendment #2 Modifications:

Community & Economic Development Department – Close the Palm Bay Senior Center project (20CD01); CDBG funded – CIP Impact (\$73,638).

Community & Economic Development Department – Close the Public Works Drainage project (22CD01); CDBG funded portion (\$444,793) and Stormwater Utility funded portion (\$250,000) – Total CIP Impact (\$694,793).

Fire Department – Re-allocate capital savings previously approved for P25-compliant radios (\$109,826) and Airpacks/Bottles (\$97,104) to various non-capital accounts towards the purchase of fire safety equipment, fire station furniture, fire safety training, and books and subscriptions; approved by City Council 12/21/2023 – Net CIP Impact (\$206,930).

Parks & Facilities Department – Utilize Parks Impact Fees Nexus 32905 to open and fund the Turkey Creek Sanctuary (TCS) CXT Bathroom project (24PK03); approved by City Council 12/21/2023 – CIP Impact \$300,000.

Parks & Facilities Department – Utilize Parks Impact Fees Nexus 32907 to open and fund the Fred Poppe Regional Park (FPRP) Electrical Infrastructure project (24PK29); approved by City Council 12/21/2023 – CIP Impact \$277,525.

Parks & Facilities Department – Appropriate the Brevard County Tourist Development Council (TDC) grant \$250,000, and the Florida Department of Law Enforcement (FDLE) grant \$150,000 to fund the Sacrifice Park project (24PK31) – Total CIP Impact \$400,000.

Parks & Facilities Department – Utilize Parks Impact Fees Nexus 32907 \$217,548, and Nexus 32908 \$217,548, to open and fund the Fred Poppe Regional Park (FPRP) Bridge project (24PK30); approved by City Council 12/21/2023 – Total CIP Impact \$435,096.

Police Department – Appropriate Hazard Mitigation Grant Program funding to the Roof Replacement & Shutter Installation project (20PD01); approved by City Council 12/21/2023 – CIP Impact \$673,419.

Public Works Department – Utilize Transportation Impact Fees Nexus 32907 \$868,500, and 32908 \$868,500 to open and fund the SJHP Malabar Widening project (24PW03); approved by City Council 12/21/2023 – Total CIP Impact \$1,737,000.

Public Works Department – Appropriate Florida Department of Transportation (FDOT) funding to the SJHP Malabar Widening project (24PW03); approved by City Council 12/21/2023 – Total CIP Impact \$1,500,000.

Utilities Department – Appropriate additional funding to the Lift Station #1 project (17WS23); approved by City Council 02/01/2024 – CIP Impact \$688,421.

Utilities Department – Appropriate funding to purchase four (4) portable pumps; approved by City Council 02/01/2024 – CIP Impact \$306,380.

Budget Transfers: Added/Removed Capital Projects, Addition/Reduction of Funding:

Police Department – Budget Transfer #27

Account Correction: Transfer funding from capital account 6401/Machinery & Equipment to non-capital account 5206/Tools & Equipment for the MILO System accessories; items cannot be capitalized and need to be expensed under operating – CIP Impact (\$14,269).

Public Works Department – Budget Transfer #28

Transfer funding from the FY 24 Road Rejuvenation Program project (24RD01) to non-capital account 3124/Testing Services for Unit 25 road failure testing at various locations – CIP Impact (\$6,869).

Police Department – Budget Transfer #30

Account Correction: Transfer funding within the FIND Boat Grant Program (project 23PD03) from capital account 6403/Light Vehicles to non-capital account 5208/Vehicle Supplies associated with the Dive Boat Truck accessories purchases; project expenditures do not meet capitalization thresholds – CIP Impact (\$6,869).

Police Department – Budget Transfer #31

Account Correction: Transfer funding within the FIND Boat Grant Program (project 23PD03) from capital account 6403/Light Vehicles to non-capital account 5208/Vehicle Supplies associated with the Dive Boat Truck purchase (additional key purchase missed on Budget Transfer #30); project expenditures do not meet capitalization thresholds – CIP Impact (\$375).

Account Correction: Transfer funding within the FY 24 Police Impact Fee Vehicles (project 24PD08) from capital account 6403/Light Vehicles to non-capital account 5208/Vehicle Supplies associated with the New Hire Training Officer Truck accessories purchases; project expenditures do not meet capitalization thresholds – CIP Impact (\$2,445).

Public Works Department – Budget Transfer #33

Transfer funding from the FY 24 Road Rejuvenation Program project (24RD01) to non-capital account 3141/Other Professional Services and 5403/Licenses & Subscriptions for Project Engineer, Inspection training and re-certification requirements – CIP Impact (\$75,000).

Utilities Department – Budget Transfer #43

Account Correction: Transfer funding within the NRWTP SCADA Acid Control project (24WS22) from capital account 6221/Plant & Facilities to non-capital account 4630/Telemetry System Repairs; project does not meet capitalization thresholds – CIP Impact (\$36,000).

Account Correction: Transfer funding within the NRWTP SCADA Cl2 Control project (24WS23) from capital account 6221/Plant & Facilities to non-capital account 4630/Telemetry System Repairs; project does not meet capitalization thresholds – CIP Impact (\$66,000).

Utilities Department – Budget Transfer #46

Account Correction: Transfer funding within the SRWTP Transmitter Replacement project (24WS09) from capital account 6221/Plant & Facilities to non-capital account 4635/Other Utilities Appurt Repairs; project expenditures do not meet capitalization thresholds – CIP Impact (\$25,000).

REQUESTING DEPARTMENTS:

Finance

FISCAL IMPACT:

Please refer to Exhibit A for Capital Improvement Program impacting details.

STAFF RECOMMENDATION:

Motion to adopt, by Resolution, the second amendment to the FY 2024 Capital Improvements Program.

ATTACHMENTS:

1. Exhibit A - FY 24 CIP #2 Amendment
2. Resolution