



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Scott Morgan, Interim City Manager

THRU: Richard E. Stover, Fire Chief; Christeen Sullivan, Acting Public Works Director; George Barber, Chief Procurement Officer

DATE: April 3, 2025

RE: Award of Bid: Emergency vehicle technician services - 24-ITB-25 – Fire Rescue and Public Works Departments (Central Florida Fire Truck Services, LLC and South Florida Emergency Vehicles – estimated expenditures \$250,000).

SUMMARY:

At the request of the Fire Rescue and Public Works Departments, the Procurement Department solicited bids on behalf of the City for Emergency Vehicle Technician Services. The intent of this solicitation will be to utilize mobile-based vendors and shop-based vendors work on an as needed basis. In general, minor repairs, maintenance, and inspections will be performed by mobile vendors and other repairs, maintenance, and inspections completed at the vendor location as applicable.

The bid was advertised to approximately 861 vendors, of which 16 downloaded the plans. Two (2) bids were received, and the Procurement Department staff have reviewed the bids for responsiveness. The Fire Department staff reviewed the two bids for responsibility and ability to perform the scope of work and found the two bids to be responsible and able to perform the work.

Staff recommends Central Florida Fire Truck Services, LLC and South Florida Emergency Vehicles for the multi award of Bid # 24-ITB-25, Emergency Vehicle Technician Services.

REQUESTING DEPARTMENTS:

Fire Rescue, Public Works, Procurement

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FISCAL IMPACT:

Funding is available in the Public Works/Fleet Department's operating budget. The estimated expenditures are up to \$250,000.

STAFF RECOMMENDATION:

Motion to approve award of #24-ITB-25, Emergency Vehicle Technician Services to Central Florida Fire Truck Services, LLC and South Florida Emergency Vehicles.