



LEGISLATIVE MEMORANDUM

TO:	Honorable Mayor and Members of the City Council
FROM:	Suzanne Sherman, City Manager
THRU:	Richard E. Stover, Fire Chief
DATE:	July 18, 2024
RE:	Consideration of appropriating Undesignated Fund balance funds to Professional Services Operating budget for the Fire Rescue Department (\$202,400).

SUMMARY:

The Fire Rescue department would like to submit an amendment for the purpose of moving \$202,400 in Undesignated Fund balance funds to professional services for the purpose of funding the fire inspections contract with PDCS, LLC. The contracted costs for FY24 will contain \$184,000 in services with a 10% contingency of \$18,400. For this partial start-up year, approximately half of this cost is off-set by salary savings from position eliminations and reclassifications. There will also be increasing revenue associated with this work, which will further off-set the expenditure impact.

REQUESTING DEPARTMENTS:

Fire

FISCAL IMPACT:

Total funding in the amount of \$202,400 is available in General Fund undesignated fund balance and will be transferred, upon approval, to the Fire Rescue Department's Professional Services account within the operating expense category on the next scheduled amendment.

STAFF RECOMMENDATION:

Motion to approve a budget appropriation of \$202,400 from General Fund undesignated fund balance to Fire Rescue's Professional Services operating budget.

ATTACHMENTS: