



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Valentino Perez, Public Works Director

DATE: August 1, 2024

RE: Resolution 2024-25, granting of a revocable license to allow for the installation and maintenance of a drainage pipe with clean-out tee within a public drainage right-of-way (Case LA-1-2024, Phillip L. Silver).

SUMMARY:

The applicant applied for a Lot Line Permit to pipe in the drainage ditch adjacent to his house. Lot Line Permits are for the piping in of developer installed drainage ditches on private property. The Permit was denied because the drainage ditch was on a city drainage right-of-way.

City staff recommended that the applicant apply for a Right-Of-Way Use Permit instead. This resolution is for the adoption of a revocable license agreement, between the City and Mr. Silver, for the installation and maintenance of a 242 foot long, 24-inch diameter high-density polyethylene pipe, with clean out tee, and mitered ends, on a 20-foot wide drainage right-of-way. This resolution and revocable license agreement, if adopted, will become an integral part of the Right-Of-Way Use Permit.

REQUESTING DEPARTMENTS:

Public Works

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Staff recommends approval of the revocable license.

ATTACHMENTS:

1. Revocable License Agreement
2. Revocable License Agreement Exhibits A & B
3. Legal Ad
4. Resolution