



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Thomas Marinelli, Acting Utilities Director

**DATE:** May 16, 2024

**RE:** Contract: Lift Station Permanent Bypass Pump Installations - Task Order 24-09-WT – Utilities Department (Wade Trim, \$113,635)

### **SUMMARY:**

The Utilities Department has budgeted for the installation of permanent bypass pumps at various lift stations. The purpose of the bypass pumps is to protect the surrounding area from illicit discharges, if the lift station were to fail. The work under this task order will include the design and permitting services for the installation of bypass pumps at three (3) lift stations.

The three lift stations included in this task order are:

LS 44: 3310 Dixie Highway NE, Palm Bay, FL 32905

LS 46: 1369 Worth Ct. NE, Palm Bay FL 32905

LS 51: 3107 Bay Blvd. NE, Palm Bay, FL 32905

Wade Trim has submitted Task Order 24-09-WT, Lift Station Permanent Bypass Pump Installations for this project. Staff has reviewed the scope of work and requests Council approval to proceed with Task Order 24-09-WT in the amount of \$113,635.

In accordance with the provisions of Section 287.055, Florida Statutes for Consultants Competitive Negotiation Act (CCNA), the Procurement Department solicited and accepted qualification submittals under RFQ 36-0-2020/JG, from firms to provide continuing consulting services for water and wastewater engineering services for the Utilities Department. On July 2, 2020 Council approved the award of RFQ 36-0-2020/JG to two firms (Infrastructure Solutions Services and Wade Trim) and authorized City staff to negotiate Master Consultant Agreements. On August 7, 2020 a Master Agreement was executed with ISS. Task Order 24-09-IS is in accordance with the Master Agreement.

Honorable Mayor and Members of the City Council

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**REQUESTING DEPARTMENTS:**

Utilities

Procurement

**FISCAL IMPACT:**

The total amount \$113,635. Funding is available in the Utilities Department's Renewal/Replacement Fund 424-8032-535-6327, project 22WS05.

**STAFF RECOMMENDATION:**

Motion to authorize the execution of Wade Trim Task Order 24-09-WT for Lift Station Permanent Bypass Pump Installations, against Master Agreement 36-0-2020.

**ATTACHMENTS:**

1. Task Order 24-09-WT