



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Valentino Perez, Public Works Director; George Barber, Chief Procurement Officer

DATE: August 1, 2024

RE: Miscellaneous: Engineering design services, St. John's Heritage Parkway widening project - RFQ 25-0-2024 - Public Works Department (Scalar Consulting Group - \$3,236,000); authorization to enter negotiations and execute agreement.

SUMMARY:

In accordance with the provisions of Section 287.055, Florida Statutes for Consultants Competitive Negotiation Act (CCNA), the City of Palm Bay solicited and accepted qualification submittals from individuals and firms who desired consideration to provide engineering services for St. John's Heritage Parkway Widening services for the Public Works Department.

The scope of work includes design services of four-lane widening of SJHP from Malabar Road to north of Emerson Drive approximately three (3) miles within the City of Palm Bay which will include, widening to add two additional travel lanes, three new signalized intersections with added turn lanes at the intersections, drainage improvements, median island and one bridge structure over the C-1 canal.

A Request for Qualifications (RFQ) for Engineering Design Services – St. John's Heritage Parkway Widening was advertised and a total of four (4) firms responded. The Procurement Department staff reviewed the submittals for responsiveness. The submittals were evaluated by a committee consisting of qualified staff from the Public Works and Utilities departments; criteria included evaluation of the firm's project team, project management and project approach.

Three (3) firms were "short-listed" and subsequently brought in for discussions with the committee and given a final ranking. Following oral discussions, the Evaluation Team recommended award of the top ranked firm. The final evaluation team ranking are as follows: 1) Scalar Consulting Group Inc. 2) AtkinsRéalis USA Inc. and 3) Kimley Horn and Associates, Inc.

Because this is a solicitation for professional engineering services, Florida Statutes §287.055 requires a qualification-based selection; cost cannot be one of those factors. Staff is requesting approval and authorization to enter negotiations and to execute an agreement when negotiations are finalized.

In accordance with Section 287.055, Florida Statutes for Consultants Competitive Negotiation Act (CCNA), should the City be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price the City determines to be fair, competitive, and reasonable, negotiations with that firm will be formally terminated. The City will then undertake negotiations with the second most qualified firm. If negotiations fail with the second most qualified firm, the City must terminate negotiations and undertake negotiations with the third most qualified firm.

REQUESTING DEPARTMENTS:

Public Works

Procurement

FISCAL IMPACT:

A total of \$3,236,000.00 is budgeted within project number 24PW03 as follows: \$ 1,500,000.00 in account 301-7090-541-6502, \$868,000 in account 197-7050-541-6502 and \$868,000 in account 198-7050-541-6502.

STAFF RECOMMENDATION:

Motion to approve the award of RFQ#25-0-2024/NC, Engineering Design Services – St. John's Heritage Parkway Widening and authorization to enter negotiations/execute an agreement with Scalar Consulting Group, located in Melbourne, FL when negotiations are finalized.

ATTACHMENTS:

1. Scoring-Ranking Form