



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** George Barber, Chief Procurement Officer; Greg Minor, Parks and Facilities Director; Richard Stover, Fire Chief

**DATE:** August 1, 2024

**RE:** Award of Bid: Construction of Fire Station 7 - IFB 30-0-2024 - Fire Rescue Department (W & J Construction Corp. - \$8,072,640).

### **SUMMARY:**

#### Background:

In accordance with the provisions of Section 287.055, Florida Statutes for Consultants Competitive Negotiation Act (CCNA) the City of Palm Bay received qualification submittals from Firms to provide Architectural and Engineering Services specifically tailored for the conceptualization and design of Fire Station facilities, as well as the development of standardized Fire Station prototypes, in a concerted effort to address the demand of the City's Fire Department on a citywide scale. The City and CPZ Architects, Inc entered into a binding Master Agreement for Architectural and Engineering Fire Station Design Services and Fire Station Prototypes on November 29, 2022.

#### Construction Solicitation:

The Procurement Department, on behalf of the Parks & Facilities and Fire Department, solicited bids for the Construction of Fire Station No. 7. This project will consist of the complete construction of Fire Station No. 7 located at 2144 Palm Bay Road, FL 32905. The bid was advertised for fifty-one (51) days and broadcast to approximately 1,648 vendors, of which sixty-one (61) downloaded the plans. Three (3) bids were received, and the Procurement and Parks & Facilities Department staff reviewed the apparent lowest bidder (Hedrick Brothers Construction) for responsiveness. Hedrick Brothers Construction was found non-responsive as they submitted an assumptions and qualifications document. The document provided exclusions to fees, specifications, contract requirements, and verbiage solicited in the bid package. A letter of confirmation and verification was sent to the Contractor to formally notify them that if they couldn't complete the project as solicited, they would be found non-responsive. The letter is attached. The Procurement Department staff reviewed the second apparent lowest bidder (W & J Construction Corp) for responsiveness and deemed the Contractor responsive. The Parks and Facilities Department staff reviewed the second

apparent lowest bidder (W & J Construction Corp) for responsibility and ability to perform the scope of work and found the Bidder to be responsible and able to perform the work.

Based on the aforementioned, Staff recommends W & J Construction Corp. of Rockledge, FL 32955 for award of IFB # 30-0-2024/GB, Construction of Fire Station No. 7.

Staff is requesting an additional \$2,040,984 be added to the project from General Fund undesignated fund balance, which includes the difference between the remaining project budget and the bid amount as well as a contingency to cover any unforeseen change orders. The City's Procurement Policy allows the Chief Procurement Officer to approve change orders up to 10%; any change order in excess of 10% will be brought before Council for approval. The available budget is \$6,031,656 and the project cost is \$7,338,764, for a difference of \$1,307,078. A 10% contingency is recommended and will add \$733,876 to the project.

**REQUESTING DEPARTMENTS:**

Procurement, Facilities & Parks, Fire

**FISCAL IMPACT:**

The total estimated cost for the construction of Fire Station No. 7 is \$8,072,640. A balance of \$6,031,656 is in Construction in Progress account (001-6012-522-6501) Project#21FD02, and an additional \$2,040,984 is requested from undesignated fund balance account (001-0000-392-1001).

**STAFF RECOMMENDATION:**

Motion to approve award of IFB #30-0-2024/GB to W & J Construction Corp. of Rockledge, FL 32955 for construction of Fire Station No. 7.

**ATTACHMENTS:**

1. Bid Tabulation Sheet
2. LOCV