



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Thomas Marinelli, Acting Utilities Director; George Barber, Chief Procurement Officer

DATE: July 11, 2024

RE: Contract: NRWTP Various Structural Rehabilitations - Task Order 24-07-WT – Utilities Department (Wade Trim, \$128,950)

SUMMARY:

The Utilities Department has budgeted for structural rehabilitations at the North Regional Water Treatment Plant (NRWTP) and the warehouse at the North Regional Wastewater Treatment Plant (NRWWTP). The areas to be rehabilitated include the NRWTP high service pump buildings, the well pump pad, and transfer pump room; and the NRWWTP warehouse loading dock.

Wade Trim has submitted Task Order 24-07-WT, NRWTP Various Structural Rehabilitations for design services for these rehabilitation projects. Staff has reviewed the scope of work and requests council approval to proceed with Task Order 24-07-WT in the amount of \$128,950.

In accordance with the provisions of Section 287.055, Florida Statutes for Consultants Competitive Negotiation Act (CCNA), the Procurement Department solicited and accepted qualification submittals, under RFQ 36-0-2020/JG, from firms to provide continuing consulting services for water and wastewater engineering services for the Utilities Department. On July 2, 2020 Council approved the award of RFQ 36-0-2020/JG to two firms (ISS and Wade Trim) and authorized City staff to negotiate Master Consultant Agreements. On July 28, 2020 a Master Agreement was executed with Wade Trim. Task Order 24-07-WT is in accordance with the Master Agreement.

REQUESTING DEPARTMENTS:

Utilities
Procurement

FISCAL IMPACT:

The total amount \$128,950. Funding is available in the Utilities Department's Renewal/Replacement Fund 424-8022-533-6221 project 24WS05, and 424-8040-536-6201 project 24WS12.

STAFF RECOMMENDATION:

Motion to authorize the execution of Wade Trim Task Order 24-07-WT for NRWTP Various Structural Rehabilitations, against Master Agreement 36-0-2020.

ATTACHMENTS:

1. Wade Trim Task Order 24-07-WT