



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Terese Jones, City Clerk

THRU: N/A

DATE: May 15, 2025

RE: Councilmember appointments to the Charter Review Commission.

SUMMARY:

At the January 16, 2025, regular meeting, Council concurred to establish a Charter Review Commission (CRC). Topics of discussion would include:

- Council vacancy appointment process
- requirements to run for office
- voting districts
- supermajority requirements to terminate Charter Officers, and
- removal of the three percent (3%) cap

Pursuant Section 9.01, of the City Charter:

Within one (1) month after receipt of the results of the federal decennial census in 1990 and following each federal decennial census thereafter, the council shall appoint a commission of not less than ten (10) electors of the city, to be known as a charter review commission. The council may appoint a charter review commission at any other time when deemed appropriate. This commission shall review and recommend to the council any additions or deletions to this charter as in its judgment it deems advisable. The council shall submit to the electors any proposed additions or deletions to the charter in the manner provided in article III, section 3.09, of this charter.

Each councilmember is to select two (2) electors of the city to serve on the CRC. Meetings will commence in July or August 2025 and staff will be reviewing the entire City Charter with the CRC. The deadline to submit proposed amendments to the Supervisor of Elections is August 2026.

Honorable Mayor and Members of the City Council

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REQUESTING DEPARTMENTS:

Legislative

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Request for each councilmember to appoint two (2) electors of the City to serve on the Charter Review Commission.