



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Ibis Berardi, Community & Economic Development Assistant Director

DATE: August 1, 2024

RE: Consideration of authorizing a Request of Information (RFI) seeking input on the use of facilities at the Evans Center to provide services that benefit youth in Palm Bay.

SUMMARY:

Following City Council's direction at the July 18, 2024 Regular Council Meeting, staff has prepared a draft Request for Information (RFI) to solicit input on the use of facilities at the Evan's Center for the purpose of providing services that benefit Palm Bay youth and at-risk youth. This is a request for information only. There will be no award of funds or authorization to utilize the facilities based on responses to this RFI. However, upon further direction of City Council to issue a Request for Application (RFA) or Request for Proposal (RFP), all entities that submitted a response to the RFI will be notified and invited to submit. All subsequent applications or proposals will be presented to City Council for final consideration.

Upon Council authorization, the RFI can be published as early as Monday, August 12, 2024 with all submissions due by Friday, September 13, 2024 (approximately 30 days). This is in line with the City's closing to acquire the Evans Center, which is scheduled for July 31, 2024.

REQUESTING DEPARTMENTS:

Community & Economic Development

FISCAL IMPACT:

There is no fiscal impact at this time.

STAFF RECOMMENDATION:

Motion to authorize the City to issue a Request for Information (RFI) related to the use of facilities at the Evans Center for the purpose providing services to benefit Palm Bay youth and at-risk youth.

Honorable Mayor and Members of the City Council

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ATTACHMENTS:

1. Request for Information- Evans Center (DRAFT)