



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Scott Morgan, Interim City Manager

**THRU:** Christeen Sullivan, Acting Public Works Director; Larry Wojciechowski, Finance Director

**DATE:** February 20, 2025

**RE:** Consideration of Fiscal Year 2024-2025 mid-year budget priorities for the Public Works Department (\$1,470,796).

### **SUMMARY:**

During the development of the FY 25 Budget, management had decided to delay the use of undesignated funds for capital purchases until after the budget was adopted. The intent was to bring items to the City Council in November 2024, however, due to a change of administration, these items were not brought before Council.

Staff is requesting Council consideration for additional funding to be allocated to meet some of the unfunded capital needs within the Public Works Department for FY 25. The attachment to this memo details the unfunded requests from the FY 25 budget cycle which includes vehicles and equipment funded by General Fund in the amount of \$850,624.

Additionally, staff is including two priorities identified after Hurricane Milton which includes a sandbag machine and a claw truck totaling \$320,172, bringing the total General Fund request to \$1,170,796.

Lastly, Public Works is requesting additional funds be added to three signalization projects for design, which will total \$300,000 in additional Transportation Impact Fee funds from Nexus 32909.

### **REQUESTING DEPARTMENT:**

Public Works

**FISCAL IMPACT:**

Funding for the Capital Outlay requests is available in General Fund Undesignated Fund Balance and a budget amendment will be submitted transferring funds in the amount of \$1,170,796 to the appropriate Public Works accounts; and

Funding is available in Transportation Fund Nexus 32909 Undesignated Fund Balance and a budget amendment will be submitted transferring funds in the amount of \$100,000 to each of projects 24PW05 San Filippo at Jupiter Signal, 24PW06 San Filippo and Wyoming Signal, and 24PW07 San Filippo and Cogan Signal.

**STAFF RECOMMENDATION:**

Motion to approve the FY 25 Midyear Budget Priorities for the Public Works Department.

**ATTACHMENT:**

1. FY 25 Midyear Budget Priorities