



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Gabriel Bowden, Utilities Director

DATE: November 7, 2024

RE: Consideration of appropriating funds from Utilities Impact Fee Undesignated Fund Balance for upgrades to the water main improvements by CHM Palm Bay, LLC (owner of Shoppes at Cypress Bay) (\$245,639).

SUMMARY:

The Utilities Department requests Council's approval to appropriate funds from Utilities Impact Fee Undesignated Fund Balance for the oversizing of a water main by the owner of the Shoppes at Cypress Bay.

The developer's project required an 8-inch water main; however, the Utilities Department requested the developer to design and install a 16-inch water main, upsizing to accommodate future projected growth in the southeast quadrant of Palm Bay. The developer prepared certified cost estimates to demonstrate the cost of the project with and without oversizing the infrastructure. The difference in cost, \$245,639, was approved as an oversizing credit to the developer's impact fees due.

As part of the water and wastewater system agreement (also known as the Utility Agreement), the owner was given credit towards utilities-related impact fees for the oversizing improvements in the amount of \$245,639. This credit must be capitalized.

REQUESTING DEPARTMENTS:

Utilities
Finance

FISCAL IMPACT:

A total amount of \$245,639 originating from 32909 Impact Fee Undesignated Fund Balance (423-0000-392-3006) will be allocated to Project #25WS25, Account 423-8021-533-6324 (Transmission/Distribution). Once capitalized, this fund will be reduced by \$245,639.

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STAFF RECOMMENDATION:

Motion to approve the appropriation of funds on the next scheduled budget amendment for the oversizing of a water main associated with the Shoppes at Cypress Bay, amount \$245,639.

ATTACHMENT:

1. Water and Wastewater System Agreement with CHM Palm Bay, LLC