



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Mariano Augello, Chief of Police

DATE: September 5, 2024

RE: Consideration of a subgrant agreement and contract with the University of North Florida's Institute of Police Technology and Management for the Pedestrian Bicycle Safety High Visibility Enforcement and Support Program for Fiscal Year 2024-2025.

SUMMARY:

In continuation of the Police Department's efforts to enhance the safety of pedestrians and bicyclists traveling on local roadways, the Department is requesting City Council's consideration of the 2024-2025 Pedestrian and Bicycle Safety High Visibility Enforcement and Support Program Contract (#G2X22) with the Institute of Police Technology and Management. The initiative, identified as the High Visibility Enforcement Project # 433144-1-8404, provides overtime funding to local law enforcement agencies for proactive details in specific target areas where traffic safety concerns have been identified through annual crash data.

PBPD intends to utilize and seek reimbursement in the amount of the \$16,593.03 to conduct traffic safety details in Fiscal Year (FY) 2025 with a goal of identifying violations that pertain to the safety of bicyclists and pedestrians. The PBPD has identified key corridors to target this initiative, to include the following corridors.

- Malabar Rd: Holiday Park Blvd NE – I-95
- Palm Bay Road: Babcock St NE – Lipscomb St
- R.J Conlan Blvd NE: Kirby Cir NE – Commerce Park Dr NE
- Palm Bay Road: Bass Pro Dr – Riviera Dr NE
- Emerson Dr: Talplin St SE – Brickell St SE
- Babcock St NE: Norwood St NE – Port Malabar Blvd

The contract is effective upon execution; however, traffic safety details will operate between October 1, 2024, and May 9, 2025, when the contract is set to expire.

Pursuant to Section 38.07(B)(7) of the City's Code of Ordinances where it states, "Contracts with, and purchases from, other public entities" shall be excluded from the competitive solicitation and selection process. The proposed agreement is therefore exempt from the City's procurement process as the agreement is with the University of North Florida Training and Services Institute, Inc, a public entity.

REQUESTING DEPARTMENTS:

Police

FISCAL IMPACT:

This is a reimbursement-based "subgrant" contract requiring the City to initially incur the overtime expenditures. The anticipated overtime revenues of \$16,593.03 will be recorded as reimbursements back to the respective Police Department division-level overtime (1410) and tax (2110) accounts.

STAFF RECOMMENDATION:

Motion to authorize the City Manager to execute a subgrant agreement and contract with the University of North Florida's Institute of Policy Technology and Management for the Pedestrian and Bicycle Safety High Visibility Enforcement and Support Program, to include any and all future amendments.

ATTACHMENTS:

1. FY 24-25 Pedestrian and Bicycle Safety High Visibility Enforcement and Support Program Contract Agreement.