



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Matthew Morton, City Manager

THRU: Gabriel Bowden, Utilities Director; George Barber, Chief Procurement Officer

DATE: May 15, 2025

RE: Miscellaneous: Vehicle purchase – Utilities Department (Jarrett Gordon Ford, Bozard Ford, Prestige Ford, Beck Auto Sales - \$2,024,834).

SUMMARY:

Background:

On March 6, 2025, Council approved \$2,500,000 in funding for the procurement of additional vehicles. Of that amount, \$548,207.24 has been spent on the purchase of a Hydro Excavation Truck. This current request is for \$1,415,000, which would leave an available balance of \$536,792.76 from the midyear budget approval. See attached budgeted vehicle list.

Ordinarily, vehicle purchases are made using pre-approved contracts. However, due to extended lead times and the need to expend funds within the current budget year, Procurement expanded its vendor pool and solicited quotes from additional sources to identify vehicles that are readily available.

In addition to sourcing vehicles for the mid-year request, we also requested quotes for the remaining Fiscal Year 2025 vehicle purchases, totaling \$684,400, which had not yet been completed. Where feasible, we are utilizing pre-approved contracts and supplementing the remainder through the competitive bid process.

We are requesting Council approval to proceed with the purchase of the vehicles detailed below, and to authorize the completion of the remaining purchases using this combined approach. While it was our intent to bring all purchases forward together, the timing of the procurement process and the upcoming Council break in June necessitate this phased request to ensure we secure available units in a timely manner.

Procurement

The request for the purchase of vehicles was sent to 211 vendors. The selections are detailed below

Vendor	Year/Make/Model	Price	QTY	Total
Jarrett Gordon Ford	2025 Ford F-450 XL	\$217,296.05	1	\$217,296.05
Bozard Ford	2025 Ford F-750 Reg Cab	\$144,161.00	1	\$144,161.00
Bozard Ford	2025 Ford F-550	\$103,789.00	5	\$518,945.00
Bozard Ford	2025 Ford F-550 Super Cab	\$94,573.00	1	\$94,573.00
Prestige Ford	2024 Ford Transit 350	\$64,997.00	1	\$64,997.00
Beck Auto Sales	2024 Ford Transit T250	\$57,332.91	2	\$114,665.81
Bozard Ford	2025 Ford F150 Crew Cab	\$55,414.00	1	\$55,414.00
Beck Auto Sales	2025 Ford F150 Crew Cab	\$52,922.22	1	\$52,922.22
Bozard Ford	2025 Ford F550 Crew Cab 4X4	\$195,773.00	2	\$391,546.00
Prestige Ford	2025 Ford F550 Crew Cab 4x4	\$185,157.00	2	\$370,314.00
			17	\$2,024,834.08

The total available for the purchase of the vehicles is \$2,099,000,

REQUESTING DEPARTMENTS:

Utilities

Procurement

FISCAL IMPACT:

Funding for the purchase of vehicles was approved by Council on March 6, 2025, and in the Fiscal Year 2025 adopted budget.

STAFF RECOMMENDATION:

Motion to approve the purchase of vehicles from Jarrett Gordon Ford, Bozard Ford, Prestige Ford, Beck Auto Sales, and to authorize the completion of the remaining purchases utilizing pre-approved contracts and supplementing the remainder through the competitive bid process.

ATTACHMENT:

1. FY25 Budgeted Vehicles Utilities Department