



CO-SPONSORSHIP REQUEST PACKAGE AND APPLICATION

FY 2024

Organization Name: Brevard Hispanic Center, Inc.

Event Name: Viva Brevard Festival

Contact Name: Javier Molinares

City Use Only

Date Received: 5/26/2024

Received By: Daniel Warte

Council Meeting Date: 8/15/2024

*Please submit a completed package and application with all applicable
attachments to: specialventapplications@palmbayflorida.org

{Please use in Subject Line: Co-Sponsorship Request – Event Name – Organization – Event Date}

Co-Sponsorship Application

The City does not provide direct monetary funds, but in-kind services only

I. The City of Palm Bay reserves the right to refuse any request of co-sponsorship.

Non-Profit/Organization Name: Brevard Hispanic Center, Inc.
Event Name/Title : Viva Brevard Festival
Contact Last Name: Molinares First Name: Javier
Address: 4670 Babcock Street # 5
City/State/Zip: Palm Bay, Florida 32905
Home Phone: 321-327-8938 Cell Phone: 321-960-5086
Email: javier@aldiatoday.com

Please select **all** applicable options:

☒ Free Event ☐ Open to the public ☐ Non-Profit / Tax exempt ☐ Government Entity
(required) (required)

Applicant must submit a copy of their W-9 form and IRS Certification of Exemption.

All application packets must be submitted well in advance of the event, at a minimum of forty-five (45) days prior to the allotted Regular Council Meeting (RCM) Agenda date as assigned by City staff where the application will be considered. (Organization representative must attend scheduled council meeting)

Event Date(s) being requested: October 12, 2024

Events that do not qualify include the following:

** Charge a fee for public participation. This includes events with an admission fee, ticket fee, and/or team/individual entry fees) includes benefit walks, runs and challenges where participation fee or team fundraising takes place.)*

** Are used to promote political parties or political advocacy groups.*

** Are primarily focused on commercial or nonprofit promotion, fundraising, or personal gain.*



Co-Sponsorship Application

The City does not provide direct monetary funds, but in-kind services only

II. The following evaluation criteria is being requested for recognition:

{Check all that apply and please explain your selections. You may attach answers as an additional sheet}



Provides public purpose by meeting one or more of the goals noted within the Co-Sponsorship Policy. ***{check all that apply}***



Promote the City as a desirable place to live, visit and do business.



Promote the City as a visitor destination, provide a positive economic impact, and/or generate tourism-associated revenue.



Enhance the quality of life and well-being of some or all residents of the community



Advance the City's commitment to and pride in being a multicultural community.



Promote cultural and artistic awareness within the City.

Please explain:

This year, the Viva Brevard Festival will have entertainment, business expo, and art show.



Costs for this co-sponsorship serves a public purpose by providing or expanding public services or programs.

Please explain:

This is a great opportunity to showcase our services at the Brevard Hispanic Center and promote our partnership with the City of Palm Bay.



The event complements current City Special Event Programming.

Please explain:

The Brevard Hispanic Center is a Palm Bay organization; therefore, the Viva Brevard Festival is a complete of the City Special Event Programming.



Applicant has prior experience with organizing/producing this type of event.

Please explain: The Brevard Hispanic Center has hosted the Viva Brevard Festival since 2012, as a celebration of Hispanic Heritage Month.



Co-Sponsorship Application

The City does not provide direct monetary funds, but in-kind services only

III. The following evaluation criteria is being requested for recognition:

Please provide your in-kind request from the city that would affect in-kind City impact for which co-sponsorship is requested. Ex: Stage, Bleachers, Tents, PD, Fee Waiver, etc.

{separate sheet can be used if necessary}

I would like to do the event in the parking lot as we did last year and use the community center for the business expo and the art show. Additionally, we would like also to have additional space for a car show.

Volunteer hours the organization will provide to conduct this event, please use a list or table-format to show planning, set-up, breakdown and clean-up. *{separate sheet can be used if necessary}*

Estimated Total Hours: Seven hours from 11 a.m. to 6 p.m.

Estimated Total Volunteers: Ten volunteers

Please provide a full budget reflecting the contributions the organization will make toward the event, including all direct costs, in-kind costs, total donations, staffing costs, or other sponsorships if applicable. *{Please provide a break down on separate sheet}*

Estimated Total Monetary Contribution from Organization: \$10,000

**Funds will be available on a first-come, first-served basis.*

**Consideration will be based on the availability of City funds at the time of the application.*

**An eligible applicant seeking co-sponsorship shall not exceed \$12,500, of in-kind General Fund impact per event, and is limited to one co-sponsorship per fiscal year, per taxpayer identification number.*

**For calculation purposes, in-kind labor is calculated for labor provided on the day(s) of event.*



Co-Sponsorship Application

The City does not provide direct monetary funds, but in-kind services only

IV. Applicant Check List

Please use this checklist to make sure you are submitting a completed Co-Sponsorship request application.

- ☒ a. A cover letter describing how the event will meet each of the evaluation criteria, as stated above, will benefit the City, its residents and visitors;
- ☒ b. A completed City Special Events Application and Agreement;
- ❖ c. In-Kind expenses/waivers from the City will be provided by the City of Palm Bay based on your response to section III and the completed special event application;
- ☒ d. A list or table of volunteer/staff hours the organization is providing to conduct the event, delineated by categories of event preparation to include (but not limited to): planning, set-up, breakdown, and clean-up;
- ☒ e. Applicant must also provide a full budget reflecting the contributions the organization will make toward the event, including all direct or in-kind costs, total donations, staffing costs, or other sponsorships if applicable;
- ☒ f. Applicant must submit a copy of their W-9 Form for Taxpayer Identification Number and Certification; and
- ☒ g. A copy of the non-profit organizations IRS Certification of Exemption.

Filing of an application is not a guarantee that co-sponsorship will be approved. Other factors may be reviewed, including but not limited to safety and liability concerns for the public, at the discretion of the City Manager. Following recommendation by the City Manager, the City Council will have the final determination as to whether the application is approved or denied, at a regularly scheduled Council meeting.

Submission Date: **05/26/2024**

Applicant Signature: **Javier Molinares**
Digitally signed by Javier Molinares
Date: 2024.05.26 14:12:44 -04'00'



CO-SPONSORSHIP POLICY

Approved 10-7-2021

revised 11-3-2022, 2nd revision 07-20-2023

I. Defining Co-sponsorships

A co-sponsored event is defined as an event (single-day or multi-day series) that is planned and conducted by an outside non-profit organization with the assistance of City staff time, equipment, public safety services and/or the use of facilities. The City of Palm Bay allocates General Fund funds (if available) annually for the purpose of partnering with non-profit organizations in hosting community events. The City does not provide direct monetary funds for such co-sponsored events, but in-kind services only.

II. Co-Sponsorship Goals

Co-Sponsorship of in-kind services will be considered for special events designed to accomplish one or more of the following goals:

- Promote the City as a desirable place to live, visit and do business.
- Promote the City as a visitor destination, provide a positive economic impact, and/or generate tourism-associated revenue.
- Enhance the quality of life and well-being of some or all residents of the community.
- Advance the City's commitment to and pride in being a multicultural community.
- Promote cultural and artistic awareness within the City.

Since a co-sponsorship affiliation may affect the reputation of the City among its citizens and its ability to govern effectively, the City retains sole and final decision-making authority for determining the appropriateness of a co-sponsorship association and reserves the right to refuse any request for co-sponsorship. Any proposal for co-sponsorship in which the involvement of an outside entity is likely to compromise the public's perception of the City negatively or its ability to act in the public interest will be rejected. The City of Palm Bay reserves the right to refuse any request of co-sponsorship.

III. Eligibility to Apply

Events that are eligible to submit a co-sponsorship application:

- a. Must be free and open to the general public;
- b. Must be planned and conducted by a non-profit organization or other government entity.

Events that do not qualify include those that:

- a. Charge a fee for public participation. This includes events with an admission fee, ticket fee, and/or team/individual entry fees (includes benefit walks, runs, and challenges where participation fee or team fundraising takes place.)
- b. Are used to promote political parties or political advocacy groups.
- c. Are primarily focused on commercial or nonprofit promotion, fundraising, or personal gain.

IV. Evaluation Criteria

If the applicant is eligible to apply, and if funding is available in the fiscal year budget, the following additional criteria will be evaluated to determine the role and extent of any City of Palm Bay co-sponsorship:

- a. Does the program provide a public purpose by meeting one or more of the City of Palm Bay Co-Sponsorship Goals as stated above?
- b. Do the costs of such co-sponsorship serve a public purpose by providing or expanding public services or programs?
- c. Does the event complement or conflict with current City special event programming?
- d. What is the applicant's experience with organizing/producing this type of event? The City will review information related to the applicant's past history of performance (when applicable).

V. Applications

To allow sufficient time for processing and scheduling for a regularly scheduled City Council meeting, all application packets must be submitted well in advance of the event, at a minimum of forty-five (45) days prior to the allotted Regular Council Meeting (RCM) Agenda date as assigned

by City staff where the application will be considered, to the City Manager's Office and the Recreation Department by email (citymanager@palmbayflorida.org and specialeventapplications@palmbayflorida.org). The City Manager shall have discretion based on public purpose, community need/benefit to determine if a request submitted in less than forty-five (45) days can be processed. Applications shall include:

- a. A cover letter describing how the event will meet each of the evaluation criteria, as stated above, will benefit the City, its residents and visitors;
- b. A completed City Special Events Application and Agreement;
- c. A budget sheet that includes the in-kind City impact for which co-sponsorship is requested;
- d. A list of volunteer hours the organization is providing to conduct the event, delineated by categories of event preparation to include (but not limited to): planning, set-up, breakdown, and clean-up.
- e. Applicant must also provide a full budget reflecting the contributions the organization will make toward the event, including direct or in-kind costs, volunteer hours, or other sponsorships.
- f. Requesting organization must be qualified as a tax-exempt organization or government entity. Applicant must submit a copy of their W-9 Form for Taxpayer Identification Number and Certification, and a copy of their IRS Certification of Exemption with application. Individuals are not eligible to apply.
- g. Filing of an application is not a guarantee that co-sponsorship will be approved. Other factors may be reviewed, including but not limited to safety and liability concerns for the public, at the discretion of the City Manager. Following recommendation by the City Manager, the City Council will have the final determination as to whether the application is approved or denied, at a regularly scheduled Council meeting.

VI. Funding:

The following limitations shall apply to all co-sponsorship requests:

- a. Funds will be available on a first-come, first-served basis.
- b. Consideration will be based on the availability of City funds at the time of the application.
- c. An eligible applicant seeking co-sponsorship shall not exceed \$12,500, of in-kind General Fund impact per event, and is limited to one co-sponsorship per fiscal year,

per taxpayer identification number.

- d. For calculation purposes, in-kind labor is calculated for labor provided on the day(s) of event.



SPECIAL EVENTS APPLICATION AND AGREEMENT

Event Name: Viva Brevard Festival

Date Received by City Staff: 07/24/2024

This application must be completed in its entirety. An incomplete application will be returned to the applicant and may delay approval and reservation of preferred date. Events must follow the City's Special Event Ordinance 2019-09. Applicant must check with all applicable City, State and Federal laws and/or permit requirements, and obtain the permits they may require.

EVENT INFORMATION

Type of Event: ☒ Special Event-City Owned Property ☐ Special Event-Non-City Owned
☐ Parade ☐ Demonstration ☐ Block Party ☐ Concert / Festival

Venue: ☐ Tony Rosa Community Center ☐ Ted Whitlock Community Center
☒ Fred Poppe Regional Park ☐ Captains House ☐ Other

If other, please identify: Ted Whitlock Community Center

CONTACT INFORMATION

Organization/Applicant Name: Brevard Hispanic Center, Inc. Telephone: 321-960-5086

Applicant Address: 4670 Babcock Street # 5 Email: javier@aldiatoday.com

Contact Person (if different from Applicant): Javier Molinares

Telephone: 321-960-5086 Email: javier@aldiatoday.com

NAME / TITLE OF EVENT

Name / Title of Event: Viva Brevard Festival

Description of Event: Celebrating Hispanic Heritage Month with vendors, exhibitors and Stage for entertainment

Anticipated Number of Attendees: 1000 Open to the Public: ☒ Yes ☐ No

NOTICE: For every 250 people attending, you need one certified crowd manager.

Will you be charging an admission fee: ☐ Yes ☒ No If yes, how much?:

Date(s) of Event: October, 12, 2024

Setup Start Time: 9 a.m. Event Start Time: 11 a.m.

Break Down Time: 6 p.m. Event End Time: 7 p.m.

ROAD / TRAFFIC NEEDS

Will you be requesting any road closures? ☐ Yes ☒ No

Name of specific street/road:

Times of Road Closure:

Please include all roads to be closed on the site map that is submitted, including location of any barricades, cones, etc. Applicant must provide written notification to each occupant within the proposed event area at least two weeks prior to the event.

TEMPORARY STRUCTURES

Will you have Temporary Structures? ☒ Yes ☐ No

☒ Booth If yes, how many?: Measurements:

☒ Tent If yes, how many?: Measurements:

If the tent is over 800 square feet in size, the tent will require a permit from our City Building Department.

☒ Inflatables If yes, how many?: Measurements:

☐ Other

All items above must be clearly marked with all details on the site map that is submitted.

MUSIC INFORMATION

Will music be provided at your event? ☒ Yes ☐ No

Will there be sound amplification? ☒ Yes ☐ No

☒ Band ☒ DJ ☒ Stereo System ☐ Other

List sound/equipment provider:

Applicant must adhere to the City of Palm Bay Special Event Ordinance Number 2019-09. The maximum permissible sound level is 65db at the event boundary. If the adjacent land use is residential, the level may not exceed 55db.

FOOD / VENDORS

Will there be food? ☒ Yes ☐ No

Provided at a charge? ☒ Yes ☐ No

Will there be soft drinks/water? ☒ Yes ☐ No

Provided at a charge? ☒ Yes ☐ No

Will there be vendors? ☒ Yes ☐ No

If yes, how many vendors?

If yes, what kind? ☒ Cooking Vendor ☒ Non-Cooking Vendor

A Business Tax Receipt and Department of Health Certificate is required for the sale or distribution of food. Already prepared food must be approved by the Department of Health prior to the event. All vendors location must be clearly marked on the site map that is submitted.

ALCOHOL

Will there be alcohol? ☐ Yes ☒ No

Provided at a charge? ☐ Yes ☒ No

☐ Beer ☐ Wine ☐ Liquor

A State license is required for alcohol sales and can be obtained from the Florida Division of Alcoholic Beverages. The sale of alcoholic beverages must follow the liquor control regulations of the City and the State of Florida.

MISCELLANEOUS

Will off-site parking be used at the event? ☐ Yes ☒ No If yes, location?

Will you need electricity? ☒ Yes ☐ No Will you be using generators? ☒ Yes ☐ No

Are you providing additional dumpsters? ☐ Yes ☒ No If yes, provider name:

Are you providing additional toilets? ☐ Yes ☒ No If yes, provider name:

How many additional toilets will you have? How many toilets will be ADA Accessible?

NOTICE: You must have at least one ADA Accessible portable toilet for your event.

Will there be first-aid stations? ☒ Yes ☐ No Will there be amusement rides? ☐ Yes ☒ No

Will there be fireworks? ☐ Yes ☒ No Will there be fire? ☐ Yes ☒ No

SERVICES REQUESTED BY APPLICANT:

☒ Police Officer(s) If yes, how many?

The City reserves the right to assess the need for additional City services.

Please be aware that employing a service member incurs a fee for each person requested for your event. Each police officer requested is a paid, off-duty detail and forms/applications will be sent from the PD for request review.

SITE PLAN REQUIREMENTS

Detailed Site Plans are required for special events on City-owned and non-City-owned properties.

A preliminary site plan for city-owned property shall be submitted no less than thirty (30) days before the event. A final site plan must be submitted no less than fifteen (15) days before the event.

A preliminary site plan for non-city-owned property shall be submitted no less than ten (10) days before the event. A final site plan must be submitted no less than five (5) days before the event.

****Please refer to the City of Palm Bay Special Event Ordinance Number 2019-09 for full details regarding the Site Plan Requirements****

INSURANCE REQUIREMENTS

Applicants for a Special Event on City property must follow the insurance requirements as described in the City of Palm Bay Special Events Ordinance Number 2019-09:

- Commercial General Liability
- Worker's Compensation and Employer's Liability
- Liquor Liability (if alcoholic beverages are to be sold, served, or consumed at the event)

The City must be provided with a Certificate of Insurance listing the "City of Palm Bay" as the Certificate Holder and naming the "City of Palm Bay" as an additional insured. The insurance requirements must be met not less than fifteen days (15) days prior to the scheduled event.

****Please refer to the City of Palm Bay Special Event Ordinance Number 2019-19 for full details regarding the insurance requirements for Special Events held on City owned property****

APPLICANT SIGNATURE

I hereby certify that the information provided in this application is true and correct and agree to adhere to the City of Palm Bay Special Events Ordinance 2019-09.

Javier Molinares Digitally signed by Javier Molinares
Date: 2024.07.24 00:24:38 -04'00'

Applicant (Required)

7/24/24

Date (Required)

If you are submitting this document electronically, please email this document to:
specialeventapplications@pbfl.org

**An attachment notating the approval by the pertinent
City of Palm Bay Departments will follow this page.**

July 23, 2024

City of Palm Bay
120 Malabar Road
Palm Bay, FL 32907



To Whom It May Concern,

I am writing with great honor and enthusiasm to extend a heartfelt invitation to the City of Palm Bay to become a co-sponsor for our esteemed annual event, the Viva Brevard Festival. Celebrated since 2012, Viva Brevard stands as an accessible and inclusive gathering, open to the public, aiming to embrace the region's rich cultural diversity. The Brevard Hispanic Center, a dedicated 501(c)3 non-profit organization, serves as the driving force behind this festival, wholeheartedly committed to addressing the needs of the Latino and broader communities along the Space Coast.

Our organization's core mission revolves around providing vital services and opportunities, particularly to families and individuals with limited resources. Emphasizing key areas such as education, health, housing, domestic assistance, immigration, financial empowerment, and employment, we endeavor to empower individuals and uplift communities through our initiatives.

At the Brevard Hispanic Center, the desire for understanding and respect for different nationalities and cultures serves as a unifying force in the tapestry of our shared human experience. In light of this, our endeavors are imbued with the primary focus of assisting those in need, irrespective of their ethnic backgrounds. Multiculturalism and inclusion lie at the heart of our organization, positioning us as a crucial bridge between individual needs and organizations equipped to provide meaningful solutions.

Given the upcoming 2024 Viva Brevard Festival, we request the City of Palm Bay's invaluable support in several key areas. Specifically, we seek permission to utilize the city's stage, bleachers, large tents, tables, chairs, community center, and community center parking (event area) to accommodate the festival's diverse activities. We kindly request police security to ensure all attendees have a safe and enjoyable experience.

Understanding the significance of your past contributions to our community and the impactful work of the Brevard Hispanic Center, we also request that you waive any associated fees tied to our usage of the facilities mentioned above. The City of Palm Bay's steadfast support in previous years has been instrumental in elevating Viva Brevard's success, enriching the lives of countless individuals in the process.

We sincerely hope you will favorably consider our request to continue this cherished tradition of celebrating Hispanic Heritage Month through the 2024 Viva Brevard Festival. Should you have any inquiries or require further information, please do not hesitate to contact me directly.

As we anticipate another successful collaboration, we extend our heartfelt gratitude for your unwavering support. We eagerly await your positive response and look forward to partnering with the City of Palm Bay again to create an unforgettable celebration of culture and community.

Thank you so much for your support. I look forward to hearing from you soon and partnering again this year.

Sincerely,

Javier Molinares
President



Brevard Hispanic Center
P.O. Box 100098
Palm Bay, FL 32910
Tel: 321-327-8938
www.vivabrevard.com

City of Palm Bay Co-sponsorship of Viva Brevard Festival
Fred Popple Regional Park
12-Oct-24

Name of the Event: Viva Brevard Festival

BUDGET CATEGORIES		Capacity Building Designation	Funds From Sponsorship and Donations	In-kind costs	Total Project Expenses
ENTERTAINMENT COSTS (by line-item)	Entertainment	Musicians, DJ, Sound System, performers	\$4,500	\$2,500	
	Other amenities	Bouncing houses, face painting, kids zone	\$700	\$200	
Total Personnel Costs					\$7,900
PROMOTIONAL COSTS (by line-item)	Media Advertising	Radio, Newspaper and Social Media	\$4,500	\$4,500	
	Printing Materials	Materials and equipment	\$500		
Total Programmatic Costs					\$9,500
PERSONNEL COSTS (by line-item)	Blanca Rubio (Project Manager)	Office hours, promotion in networking events, social media	\$1,800		
	Volunteers:	Volunteer hours depending on the task			
	Planning Setup	Ten sections of two hours with a group of ten volunteers at \$15 per hour		\$3,000	
	During Event	Two hours of work for a group of five people at a rate of \$15 per hour each		\$150	
	Break Bown	Six hours of work for a group of five people at a rate of \$15 per hour each		\$450	
Total Operational Costs					\$5,550
Insurance			\$180		
BUDGET TOTAL					\$22,950

*Include in-kind contributions

In-Kind City Impact Estimate

City of Palm Bay - Special Event

It Starts in Parks

Estimate # #: 1014202401

CUSTOMER ID: Brevard Hispanic Center Inc.

Event Time

11:00 AM - 6:00 PM (Sunset - 6:53 PM)

Set up Begins Friday 10/11

BILL TO

Brevard Hispanic Center Inc.

Event Date

Saturday October 12, 2024

Event Name: Viva Brevard Festival

Projected Attendance: 1500

Location: Fred Poppe Regional Park

Description	AMOUNT
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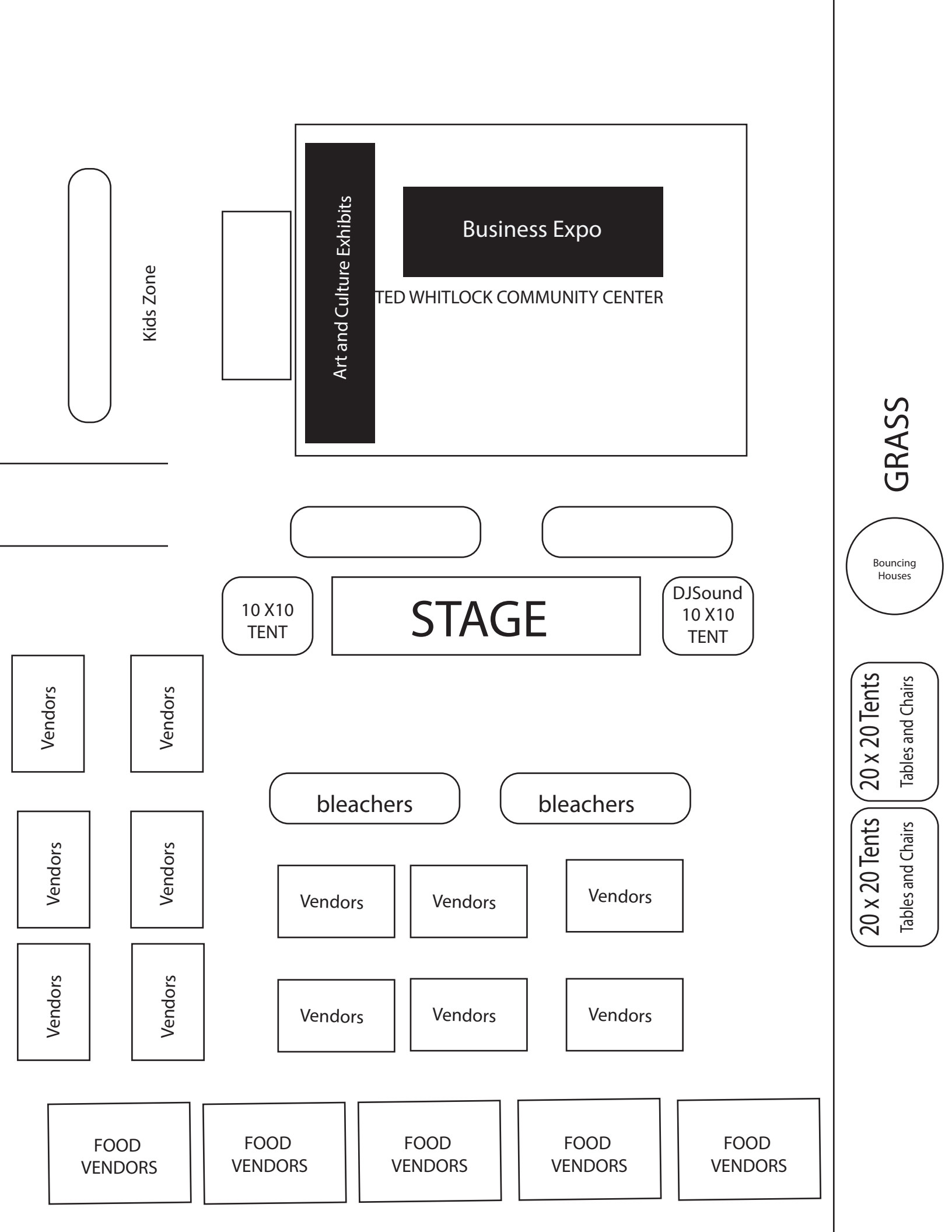
Fee Waivers

Mobile Stage Rental Use Fee	Non-Profit Rate	\$750.00
Community Center Rental	Full Day Not for Profit Rate	\$2,407.50
Special Event Fee	Not for Profit Rate	\$150.00
Green Space Fee	Not for Profit Rate	\$300.00
Mobile Bleachers	2 @ \$250.00 (Non-Profit Rate)	\$500.00
Fire Inspection Fee		\$125.00
Pull Behind Generator	9 hours @ \$15/hr	\$135.00
Total		\$4,367.50

Staffing Fees

Mobile Stage Rental Set-Up/Break Down Fee	2 Staff @ 2 hours @ \$35/hr	\$140.00
Mobile Bleacher Rental Set-Up/Break Down Fee	2 Staff @ 2 hours @ \$35/hr	\$140.00
Recreation Staff Fee	2 staff @ \$25/hr @ 11 Hours	\$550.00
Maintance Staff - Day of Event	2 Staff @ 10 hours @ \$35/hr	\$700.00
Facilitites Staff (electrician)	1 staff @ 10 hours @ \$35/hr	\$350.00
Police includes honor guard and event detail		\$1,940.00
Total		\$3,820.00

In-Kind TOTALS	\$8,187.50
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Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is **required** on this line; do not leave this line blank.
Brevard Hispanic Center, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶
☐ C Corporation
☐ S Corporation
☐ Partnership
☐ Trust/estate
☒ Other (see instructions) ▶ **Non Profit Corporation**

Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)
(Areas to discuss maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
4670 Babcock Street # 5

6 City, state, and ZIP code
Palm Bay, FL 32905

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

			-			-				
--	--	--	---	--	--	---	--	--	--	--

OR

Employer identification number

4	6	-	1	6	6	5	2	9	6
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign
Here

Signature of
U.S. person ▶

Date ▶ **07/24/2024**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/efr5.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN). To report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1096 (home mortgage interest), 1098-E (student loan interest), 1098-1 (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 14 2014

BREVARD HISPANIC CENTER INC
4670 BABCOCK ST STE 5 STE 111
PALM BAY, FL 32905

Employer Identification Number:
46-1665296
DLN:
17053135311044
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
January 3, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations