

**AMENDMENT ONE TO SUBRECIPIENT CONTRACT BETWEEN  
CITY OF PALM BAY  
AND  
CATHOLIC CHARITIES OF CENTRAL FLORIDA, INC  
FOR AMERICAN RESCUE PLAN ACT (ARPA)**

On October 1, 2022, the City of Palm Bay, Florida, a municipal corporation herein referred to as "City" and Community of Hope, Inc. hereinafter referred to as the "Subrecipient," entered into an agreement American Rescue Plan Act (ARPA) Section 9901 of ARPA amended Title VI of the Social Security Act (the Act) to add section 602, which establishes the Coronavirus State Fiscal Recovery Fund, and section 603, which establishes the Coronavirus Local Fiscal Recovery Fund (together, the Fiscal Recovery Funds). The Fiscal Recovery Funds are intended to provide support to state, local, and tribal governments (together, recipients) in responding to the impact of COVID-19 and in their efforts to contain COVID-19 on their communities, residents, and businesses. The Fiscal Recovery Funds build on and expand the support provided to these governments over the last year, including through the Coronavirus Relief Fund (C.R.F.). ARPA bearing the grant-identifier number SLT-5031 assigned by the Department of Treasury.

**WHEREAS**, Section 25 of the Agreement provides that the City or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization. Such amendments shall not invalidate this Agreement, nor relieve or release the City or Subrecipient from its obligations under this Agreement; and

**WHEREAS**, the City and the Subrecipient wish to amend the agreement as set forth herein;

**NOW, THEREFORE**, the City and the Subrecipient do mutually agree as follows:

- I. On December 15, 2022, City Council approved funding in the amount of **Three Hundred Fifty Eighteen Thousand Five Hundred Sixty Dollars and Zero Cents \$368,560.** The agreement budget line items have been amended to better serve residents having been affected by the negative economic impacts of the pandemic.
- II. Replace Attachment C,
- III. Replace Exhibit 2,
- IV. This Agreement may only be amended or extended by a written instrument executed by the City Manager and the Subrecipient expressly for that purpose.
- V. All other terms and conditions remain in effect.

IN WITNESS WHEREOF, the Subrecipient and the City respectively, have caused this Agreement to be executed by their duly authorized representatives.

**SUBRECIPIENT: CATHOLIC CHARITIES OF CENTRAL FLORIDA, INC**

BY:

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Name/ Title (print)

**STATE OF FLORIDA  
COUNTY OF BREVARD**

SWORN to (or affirmed) and subscribed before me by means of [ ] physical presence or [ ] online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_ who is personally known to me or did produce \_\_\_\_\_ as identification.

NOTARY SEAL/STAMP:

\_\_\_\_\_

NOTARY PUBLIC, STATE OF FLORIDA

MY COMMISSION EXPIRES ON: \_\_\_\_\_

**CITY OF PALM BAY**

ATTEST:

BY: \_\_\_\_\_

MAYOR ROB MEDINA

BY: \_\_\_\_\_

CITY CLERK

APPROVED AS TO FORM FOR THE  
RELIANCE OF THE CITY OF PALM BAY ONLY

\_\_\_\_\_

CITY ATTORNEY

**ATTACHMENT C: Project Budget and Expenses Worksheet**

If a project cost overrun is identified, the Subrecipient must receive approval from the City before additional costs are incurred.

<b>Budget Item</b>	<b>Households</b>	<b>Cap per Household</b>	<b>Revised Budget</b>
<b>Personnel</b>	<b>Not applicable-Admin</b>	<b>Not applicable-Admin</b>	<b>\$17,256.25</b>
<b>Fringe</b>	<b>Not applicable-Admin</b>	<b>Not applicable-Admin</b>	<b>\$3,450.20</b>
<b>Rent</b>	<b>4 months rent for 33</b>	<b>\$1,500 per month</b>	<b>\$248,403.55</b>
<b>Mortgage</b>	<b>3 months mortgage for 24</b>	<b>\$1,300 per month</b>	<b>\$38,600.00</b>
<b>Utilities</b>	<b>1 month utilities for 124</b>	<b>\$400 per month</b>	<b>\$34,600.00</b>
<b>Application Fee</b>	<b>5 households</b>	<b>\$700</b>	<b>\$750.00</b>
<b>Security Deposit</b>	<b>17 households</b>	<b>\$1,500</b>	<b>\$25,500.00</b>
<b>Total</b>	<b>203</b>		<b>\$368,560.00</b>

Type of Contract: Public Service

**Financial Stability Program Leveraged/Matched**

<b>Sources</b>	<b>Totals</b>
Unrestricted Agency Cash	\$0
In-Kind Goods and Services	\$36,856
Other Sources Restricted Non-Agency Funds	\$0
ARPA	\$368,56

**EXHIBIT 2: STATEMENT OF WORK –PUBLIC SERVICE PROJECT**

Description of Project:

Catholic Charities of Central Florida, Inc, the Subrecipient will provide;

- Personnel
- Fringe
- Rental
- Mortgage
- Utilities
- Application Fee
- Security Deposits Assistance

As listed in the Final Rule, these are eligible categories (EC).

1. Long-term Housing Security: Services for Unhoused Persons (EC 2.16)
2. Housing Support: Other Housing Assistance (EC 2.18)

Type of Contract: Public Service

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