



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Mariano Augello, Chief of Police

**DATE:** May 16, 2024

**RE:** Miscellaneous: Cooperative Purchase using Houston-Galveston Area Council (H-GAC) Contract FS12-23 with Emergency Vehicles Inc for the retrofitting of the Crisis Negotiation Unit Van (\$126,441)

### **SUMMARY:**

The City of Palm Bay currently utilizes cooperative agreements to purchase technology services and products for various Departments to include the Police Department. In FY23, the Police Department was awarded funding for the acquisition of a Crisis Negotiations Team (CNT) van which would be the agency's first standalone response vehicle for the Crisis Negotiations Team. The 2023 Ford 350 van has been delivered and now requires retrofitting with public safety equipment for specialized usage and deployment during critical events. This equipment will provide vital resources to members of the Crisis Negotiation Team as well as a dedicated quiet space during incidents. Funding totaling \$126,441 is available in capital and operating accounts associated with Project# 23PD01 to cover the estimated expenditure of \$126,441.

In accordance with the City's Code of Ordinance, Section 38.12(F)(4) Cooperative Purchases: The City may purchase from any cooperative contract, including but not limited to: term contracts by the State of Florida, Federal General Services Administration, and other governmental cooperatives and entities within and outside the State of Florida provided that the cooperative contract is established in compliance with the procurement procedures and requirements of the issuing body, entity, authority, or cooperative. If such other governmental or cooperative contract is utilized, the public notice requirements and the need to utilize the methods of selection processes included in this Ordinance are obviated. The ability to utilize cooperative contracts shall not be restricted by non-participation in the estimated quantities of the City's needs, nor inaccurate estimates of usage by the City prior to award of the cooperative contract. The City may utilize (piggyback) a contract entered into by another governmental or public entity and a provider of supplies or services required by the City, if the Chief Procurement Officer determines that it is practicable and advantageous for the City to employ this method of purchase, and such contracts specify that they are cooperative procurements at the time of solicitation. Any such contracts equal to or in excess

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of \$100,000 shall go to the City Council for approval.

Staff is requesting to utilize the H-GAC Contract# FS12-23 with Emergency Vehicles Inc (EVI) out of Lee Park, Florida, for the installation and retrofitting of the Crisis Negotiations Team Van estimated at \$126,441.

**REQUESTING DEPARTMENTS:**

Police

Procurement

**FISCAL IMPACT:**

Project #23PD01 has the funding available in the amount of \$126,441 allocated to #001-5011-521-6403 for this expenditure.

**STAFF RECOMMENDATION:**

Motion to approve the utilization of the Houston-Galveston Area Council (H-GAC) Contract # FS12-23, to include amendments, renewals, re-solicitations, and replacement contract if it expires, and only if funds are appropriated by Council, with Emergency Vehicle Inc (EVI) for the retrofitting of the Crisis Negotiation Team Van.

**ATTACHMENT:**

1. Quote- Formal Proposal