



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Valentino Perez, Public Works Director; George Barber, Chief Procurement Officer

**DATE:** May 16, 2024

**RE:** Piggyback Purchase of Cured In Place Pipe Utilizing the Polk County Contract #23-219, CIPP Installation

### SUMMARY:

Public Works has identified pipes that needed to be replaced as part of the FY24 Cured In Place Pipe (CIPP) Replacement Program. After reviewing options, it was determined that piggybacking off Polk County Contract #23-219, CIPP Installation, was in the best interest of the City.

The Polk County CIPP Installation contract is awarded to eight (8) vendors including Atlantic Pipe Services, Gulf Coast Underground, Hinterland Group, Inliner Solutions, Insituform, LMR Construction, Nu-Pipe, and Shenandoah. While the pipe pricing is locked in, each project requires quotation among the vendors for Dewatering, Maintenance of Traffic (MOT) and Mobilization.

The Procurement Department, on behalf of Public Works, issued a quote for the required pipes and services to the awarded vendors on Wednesday, April 3, 2024, with a due date of Friday, April 19, 2024. The Hinterland Group provided the lowest quote of \$458,605.00.

In accordance with the City's Code of Ordinance, Section 38.13(F)(4) Cooperative Purchases and Piggyback Purchases: The City may utilize (piggyback) a contract entered into by another governmental or public entity and a provider of supplies or services required by the City, if the Chief Procurement Officer determines that it is practicable and advantageous for the City to employ this method of purchase, and such contracts specify that they are cooperative procurements at the time of solicitation or the governmental entity Procurement official otherwise agrees to the use of such contract in writing. Any such contracts equal to or in excess of one hundred thousand dollars (\$100,000) shall go to the City Council for approval.

Staff is requesting to utilize the Polk County Contract #23-219, CIPP Installation, for the FY24 Pipe Replacement Program. Award will be to Hinterland Group Inc located in Riveria Beach, FL.

Honorable Mayor and Members of the City Council

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**REQUESTING DEPARTMENTS:**

Public Works

Procurement

**FISCAL IMPACT:**

The total purchase is \$458,608.00. Funding is currently available in account 461-7084-541-4648 Project 24SU07.

**STAFF RECOMMENDATION:**

Motion to approve the utilization of Polk County Contract #23-219, CIPP Installation, for the FY24 Pipe Replacement Program. Award will be to Hinterland Group Inc located in Riveria Beach, FL.

**ATTACHMENTS:**

1. FY 2024 CIPP Project Tabulation Sheet
2. Quote request form