



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** City Manager's Office

**DATE:** September 26, 2024

**RE:** Resolution 2024-31, establishing fees, rates, and charges, pursuant to the Code of Ordinances, Title X, Impact Fees, Chapter 103, Impact Fees.

### **SUMMARY:**

As discussed at the August 13, 2024 Regular Council Meeting, the City conducted impact fee studies to update Police, Fire, and Transportation Impact fees, all of which were presented to City Council in 2024. Stantec presented the Police and Fire Impact Fee Study at the February 1, 2024, Regular Council Meeting, and Benesch presented the Transportation Impact Fee Study at the July 18, 2024 Regular Council Meeting. Parks impact fees were originally proposed to be studied, but a decision was made to delay that work until the Parks Master Plan is completed (interviews with potential firms are in process, and a task order for Parks Master Plan Services will be brought for Council consideration before the end of the calendar year).

Based on the needs of the City, all impact fees studied were recommended by the consultants to be increased. The transportation impact fee was last updated in 2012, and the other fees were last updated in 2018. Per F.S. 163.31801, any changes in these fees will require a minimum of a 90-day notice for any fee increases. Also, state law now provides a limit on fee increases, and requires that fees be increased in installments rather than all at once, based on certain percentage limits. The attached Summary of Proposed Impact Fees shows the proposed changes to Transportation, Police, and Fire impact fees, and the four-year phase-in schedules, as applicable.

If adopted at this September 26, 2024, Special Council Meeting, the new rates would take effect 90 days later, specifically January 1, 2025.

### **REQUESTING DEPARTMENTS:**

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**FISCAL IMPACT:**

None.

**STAFF RECOMMENDATION:**

Motion to adopt the Fee Resolution to update the Transportation, Police, and Fire impact fees, to be effective January 1, 2025.

**ATTACHMENTS:**

1. Resolution