



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Scott Morgan, Interim City Manager

**THRU:** Gabriel Bowden, Utilities Director; George Barber, Chief Procurement Officer

**DATE:** April 3, 2025

**RE:** Miscellaneous: 'Cooperative Purchase', industrial vacuum truck (Sourcewell Contract) – Utilities Department (Environmental Products Group - \$548,207).

### SUMMARY:

The Utilities Department is seeking approval to purchase one (1) 2025 Vactor sewer cleaner (industrial vacuum truck). Funding for this was approved by council on March 7, 2025, as a mid-year addition. Vacuum trucks are specially designed to eliminate blockages and debris from pipes. The new vacuum truck will be used for hydro-excavation and will increase efficiency and productivity for the maintenance of the distribution system.

The vacuum truck will be purchased from Environmental Products Group, utilizing Sourcewell Contract #101221-VTR.

Staff has reviewed the quote from Environmental Products Group for one (1) Vactor 2100i Sewer Cleaner and requests council approval to proceed with the purchase in the amount of \$548,207.24.

In accordance with the City's Code of Ordinance, Section 38.13(F)(4) Cooperative Purchases and Piggyback Purchases: The City may utilize (piggyback) a contract entered into by another governmental or public entity and a provider of supplies or services required by the City, if the Chief Procurement Officer determines that it is practicable and advantageous for the City to employ this method of purchase, and such contracts specify that they are cooperative procurements at the time of solicitation or the governmental entity Procurement official otherwise agrees to the use of such contract in writing. Any such contracts equal to or in excess of one hundred thousand dollars (\$100,000) shall go to the City Council for approval.

**REQUESTING DEPARTMENTS:**

Utilities

Procurement

**FISCAL IMPACT:**

Total amount for the industrial vacuum truck is \$548,207.24. Funding is available in the Utilities Department's operating fund.

**STAFF RECOMMENDATION:**

Motion to approve the purchase of the Vactor sewer cleaner (industrial vacuum truck) from Environmental Products Group, utilizing Sourcewell Cooperative Contract 101221-VTR.

**ATTACHMENT:**

1. Vactor 2100i quote