



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Christopher A. Little, P.E., Utilities Director

DATE: April 4, 2024

RE: Consideration of fund appropriation for the upgrade to the City's Lift Station 59 by the owner at the Eastshore Apartments (\$53,152).

SUMMARY:

For review and consideration, staff requests a Budget Amendment to allocate funds from the Utilities Renewal and Replacement Fund Balance (424-0000-392-3006) to account 424-8032-535-6327, Project #24WS43, in the amount of \$53,152 for the upgrade to the City's lift station 59 by the owner at the Eastshore Apartments. Staff also requests a Budget Amendment to allocate funds from the Utilities Operating Undesignated Fund Balance (421-0000-392-3006) to Utilities Renewal and Replacement Reserves in the amount of \$53,152 to cover the expense of the Project #24WS43.

The wastewater demands from the developer's project exceeded the capacity of the existing lift stations; therefore, the lift stations require modifications to support the project. This includes the installation of new pumps and control panels including all piping, fittings, appurtenance, piping modifications, electrical work, connections to the existing systems, etc. Since the developer was only required to pay for the project's hydraulic share, the developer prepared a certified costs estimate to demonstrate the cost of the upgrades and to establish that Eastshore Apartments to account for 29.6% of the overall wastewater demand to the Lift Station 59. The difference in costs was provided as an offsite improvement credit.

As part of the water and wastewater system agreement, the owner was given credit for the offsite improvements in the amount of \$53,152. This credit must be capitalized.

REQUESTING DEPARTMENTS:

Utilities
Finance

FISCAL IMPACT:

A total of \$53,152 originating from the Utilities Renewal & Replacement Undesignated Fund Balance (424-0000-392-3006) will be allocated to Project #24WS43, Account 424-8032-535-6327 (Lift Stations). A transfer of funds from the Utilities Operating Fund to the Utilities Renewal & Replacement Fund is required in order to fund the expenditures in the Renewal & Replacement Fund.

STAFF RECOMMENDATION:

Motion to approve a budget amendment allocating \$53,152 from Utilities Operating Undesignated Fund Balance to Utilities Renewal and Replacement Reserves and to approve a budget amendment allocating the same \$53,152 from Utilities Renewal & Replacement Fund Balance (424-0000-392-3006) to accounts 424-8032-535-6327, Project #24WS43.

ATTACHMENTS: