



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Valentino Perez, Public Works Director; George Barber, Chief Procurement Officer

DATE: April 18, 2024

RE: Miscellaneous: 'Cooperative Purchase', street sweepers and specialty sweepers, with related equipment, accessories, and supplies (Sourcewell Contract) – Public Works Department (Environmental Products Group, Inc. - \$299,953).

SUMMARY:

The Public Works Department is seeking approval to utilize the Sourcewell Contract #093021-ELG for Street Sweepers and Specialty Sweepers, with Related Equipment, Accessories, and Supplies to purchase one (1) 2024 Elgin Pelican Street Sweeper from Environmental Products Group, Inc. Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Street Sweepers and Specialty Sweepers, with Related Equipment, Accessories, and Supplies from which Supplier was awarded a contract.

Public Works staff reviewed multiple contracts for procuring the Street Sweeper and determined that the Sourcewell contract best meets the needs of the City which is to 1) increase the response time of residents' complaints, and 2) we can more frequently sweep the gutter and thus maintain the MS 4 permit. The current street sweeping contract cannot keep up with the rapidly increasing needs, which leads up to huge buildup of debris getting into the storm drains.

In accordance with the City's Code of Ordinance, Section 38.13(F)(4) Cooperative Purchases and Piggyback Purchases: The City may purchase from any cooperative contract, including but not limited to: term contracts by the State of Florida, Federal General Services Administration, and other governmental cooperatives and entities within and outside the State of Florida provided that the cooperative contract is established in compliance with the procurement procedures and

requirements of the issuing body, entity, authority, or cooperative. If such other governmental or cooperative contract is utilized, the public notice requirements and the need to utilize the methods of selection processes are obviated. Any such contracts equal to or in excess of one hundred thousand dollars (\$100,000) shall go to the City Council for approval.

Staff is requesting to utilize the Sourcewell Contract # 093021-ELG, which expires November 16, 2025, for Street Sweepers and Specialty Sweepers, with Related Equipment, Accessories, and Supplies.

REQUESTING DEPARTMENTS:

Public Works

Procurement

FISCAL IMPACT:

The total purchase is \$299,953.10. The funding is currently available in account 461-7083-538-6401.

STAFF RECOMMENDATION:

Motion to approve the purchase of the 2024 Elgin Pelican Street Sweeper from Environmental Products Group, Inc utilizing cooperative Sourcewell Contract 093021-ELG.

ATTACHMENTS:

1. #99779 proposal Summary Sourcewell Contract #093021-ELG
2. Sourcewell Contract Prices – Street Sweepers and Specialty Sweepers, with Related Equipment, Accessories, and Supplies