



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Christopher A. Little, P.E., Utilities Director

DATE: March 21, 2024

RE: Miscellaneous: 'Cooperative Purchase', Sewer cleaner (Sourcewell Contract) - Utilities Department (Environmental Products Group - \$521,989).

SUMMARY:

The Utilities Department is seeking approval to purchase one (1) 2024 Vactor sewer cleaner, an item contained in the approved Fiscal Year 2024 budget. Sewer cleaners are specially designed to eliminate blockages and debris from pipes. The new sewer cleaner will increase efficiency and productivity for the maintenance of the collection system.

The sewer cleaner will be purchased from Environmental Products Group, utilizing Sourcewell Contract #101221-VTR.

Staff has reviewed the quote from Environmental Products Group for one (1) Vactor 2100i Sewer Cleaner and requests Council approval to proceed with the purchase in the amount of \$521,988.74.

In accordance with the City's Code of Ordinance, Section 38.13(F)(4) Cooperative Purchases and Piggyback Purchases: The City may utilize (piggyback) a contract entered into by another governmental or public entity and a provider of supplies or services required by the City, if the Chief Procurement Officer determines that it is practicable and advantageous for the City to employ this method of purchase, and such contracts specify that they are cooperative procurements at the time of solicitation or the governmental entity Procurement official otherwise agrees to the use of such contract in writing. Any such contracts equal to or in excess of one hundred thousand dollars (\$100,000) shall go to the City Council for approval.

REQUESTING DEPARTMENTS:

Utilities
Procurement

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FISCAL IMPACT:

The total amount for the sewer cleaner is \$521,988.74. Funds are available in the Utilities Department's Operating Fund 421-8030-535-6401.

STAFF RECOMMENDATION:

Motion to approve the purchase of the Vactor sewer cleaner from Environmental Products Group, under the Sourcewell Cooperative Contract.

ATTACHMENTS:

1. Vactor Quote