



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Larry Wojciechowski, Finance Director

DATE: July 11, 2024

RE: Resolution 2024-21, amending Resolution 2023-36, 2024-03 and 2024-14, adopting the Five-Year Capital Improvements Program for Fiscal Years 2023-2024 through 2027-2028 (third amendment).

SUMMARY:

The following is a summary of the revisions to the Capital Improvements Program/CIP in FY 2024.

Budget Amendment #1 Account Corrections:

Community & Economic Development Department – Police Golf Cart (project 23PD04), funding tied to Purchase Order #232198, was incorrectly added to capital account 6401/Machinery & Equipment versus non-capital account 5220/Operating Supplies & Equipment < \$5,000; funding does not meet capitalization guidelines – CIP Impact (\$1,904).

Budget Amendment #3 Modifications:

Building Department – Remove Task Order ARPA (128) funding, originally appropriated on FY 2022 Budget Amendment #5, from the Building E Construction project (20BD01) – CIP Impact (\$137,648).

Fire Department – Close the Fire Training Center project (21FD01) – CIP Impact (\$3,532).

Fire Department – Fund the Fire Station #9 Construction & Design project (24FD09); seed funds to begin the design of the facility – CIP Impact \$250,000.

Fire Department – Purchase five (5) Command Staff SUVs for the Emergency Services Division \$570,000, and one (1) Command Staff SUV for the Emergency Management Division \$101,000 – Total CIP Impact \$671,000.

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Parks & Recreation Department – Fund the following FDEM Hurricane Legislative Appropriation Program (LAP) projects – Total CIP Impact \$2,000,000.

- Stearns Park Shoreline Restoration project (23PK01) – \$606,332
- Castaway Park Shoreline Restoration project (23PK02) – \$701,334
- Lagoon House Shoreline Restoration project (24PK28) – \$692,334

Parks & Facilities Department – Purchase six (6) Pick-Up Trucks for current Management Staff and four (4) new FTE positions including one (1) Assistant Director, one (1) Construction Project Manager, and two (2) Maintenance Workers – Total CIP Impact \$249,876.

Parks & Recreation Department – Fund the Fred Poppe Regional Park Bridge project (24PK30) – Total CIP Impact \$4,150,248.

Police Department – Budget Correction – Radar Trailers (Budget Amendment #1) - Tags/Title Missed in Appropriation – CIP Impact \$24.

Police Department – Close the Police P&E Interior Expansion project (22PD01) – CIP Impact (\$8,868).

Police Department – Close the Police FUSUS (RTCC) project (22PD02) – CIP Impact (\$8,274).

Police Department – Close the Police Wellness Suite Expansion project (22PD03) – CIP Impact (\$765).

Police Department – Close the CDBG-MIT CFHP Police Department Substation project (21PD02) – CIP Impact (\$96,083).

Public Works Department – Close the Nesbitt Sidewalk project (22PW03) – CIP Impact (\$39,008).

Public Works Department – Close the Bayside-Degroodt Signal Respan project (22PW06) – CIP Impact (\$389).

Public Works Department – Close the Malabar-Jupiter Signal Respan project (22PW07) – CIP Impact (\$972).

Public Works Department – Close the FY 2023 Road Rejuvenation project (23RD01) – CIP Impact (\$512,765).

Public Works Department – Close the following G.O. Road Program projects – Total CIP Impact (\$1,941,309).

- Port Malabar Paving East (20GO16) – CIP Impact (\$171,687)
- Unit 48 Road Paving (21GO13) – CIP Impact (\$813,553)
- NE Area Knecht Road Paving (21GO17) – CIP Impact (\$304,042)
- Emerson-Fairhaven to C1 (22GO04) – CIP Impact (\$628,326)
- PMU 20 Road Paving (22GO05) – CIP Impact (\$23,701)

Public Works Department – Close the following Stormwater Utility projects – Total CIP Impact (\$253,086).

- Harper Blvd. @ C-18 Culvert Replacement (18SU14) – CIP Impact (\$10,452)
- Unit 22 Pipe Replacement (22SU06) – CIP Impact (\$29,257)
- Citywide Stormwater Masterplan project (23SU09) – CIP Impact (\$213,377)

Public Works Department – Fund the Intelligent Transportation System Upgrade project (24PW09) – Total CIP Impact \$160,090.

Public Works Department – Appropriate additional funding to the SJHP Traffic Signal @ Malabar project (18PW01) – Total CIP Impact \$300,000.

Public Works Department – Appropriate additional funding to the SJHP Intersection @ Babcock project (21PW06) for change order #4 – Total CIP Impact \$750,000.

Public Works Department – Fund the engineering designs for the Lipscomb Street Widening project (24PW04) – Total CIP Impact \$270,216.

Public Works Department – Fund the following intersection improvement projects – Total CIP Impact \$1,200,000.

- San Filippo @ Jupiter (24PW05) – CIP Impact \$300,000
- San Filippo @ Wyoming (24PW06) – CIP Impact \$300,000
- San Filippo @ Cogan (24PW07) – CIP Impact \$300,000
- Port Malabar @ Riviera (24PW08) – CIP Impact \$300,000

Public Works Department – Purchase the following vehicles, machinery and equipment for Stormwater Utility needs – Total CIP Impact \$2,421,226.

- Two (2) F-150 Super Cab Trucks – \$95,984 (Trenching Crew)
- Two (2) Tractors with Creeper Gear – \$502,178 (Trenching Crew)
- Two (2) F-150 Extended Cab Trucks – \$89,184 (Engineering Inspectors)
- Two (2) F-150 Super Cab Trucks – \$95,984 (Canal Crew)
- One (1) CAT Excavator – \$271,968 (Canal Crew)
- One (1) Mini CAT Excavator – \$50,436 (Canal Crew)
- One (1) John Deere Loader – \$297,159 (Canal Crew)

- One (1) Bulldozer – \$180,385 (Canal Crew)
- One (1) Mini International Dump Truck – \$518,406 (Canal Crew)
- One (1) Slope Mower – \$252,127 (Canal Crew)
- One (1) Remote Control Mower – \$67,415 (Canal Crew)

Public Works Department – Appropriate initially approved funding for a Vector Truck and F-250 Regular Cab Truck (\$645,500) towards the purchase of one (1) Slope Mower, (1) Trencher Creeper Gear, one (1) Trencher, and one (1) Loader \$645,500 – Net CIP Impact \$0.

Utilities Department – Fund the Lift Station #12 and #13 Dry Pit to Wet Pit Upgrade and Conversion project (24WS38) – CIP Impact \$53,200.

Utilities Department – Fund the Eastshore Apartments Lift Station Upgrade project (24WS43) – CIP Impact \$53,152.

Utilities Department – Purchase two (2) Transit Vans \$100,000 and two (2) Cable/Pipe/Markerball Locators for the additional Line Locator Technician positions – Total CIP Impact \$176,000.

Budget Transfers: Transfer of Funds Between Capital Projects/Accounts:

Public Works Department – Budget Transfer #66

To improve reporting efficiency, transfer funds from capital accounts 6309/Drainage Projects (\$1,812,262) to capital accounts 6502/Construction in Progress \$1,812,262 (until project completion) for the following projects – Net CIP Impact \$0:

- Norwood Baffle Box Retrofit (project 18SU08) – \$1,757,456
- Driskell Heights Improvements (project 23SU07) – \$4,806
- Turkey Creek Basin (project 23SU08) – \$50,000

Parks & Facilities Department – Budget Transfer #92

To improve reporting efficiency, transfer funds for the Building E Construction project (20BD01) from capital account 6201/Buildings (\$15,028,033) to capital account 6502/Construction in Progress \$15,028,033 (until project completion) – Net CIP Impact \$0.

Public Works Department – Budget Transfer #77

To improve reporting efficiency, transfer funds for the SJHP Traffic Signal @ Malabar project (18PW01) from capital account 6316/Traffic Control Devices (\$290,008) to capital account 6502/Construction in Progress \$290,008 (until project completion) – Net CIP Impact \$0.

To improve reporting efficiency, transfer funds for the Sidewalk Gap Fill project (24RD02) from capital account 6304/Road Maintenance Program (\$200,000) to capital account 6503/Land Improvement \$200,000 (until project completion) – Net CIP Impact \$0.

To improve reporting efficiency, transfer funds from capital accounts 6303/Road Projects (\$9,693,101) to capital accounts 6502/Construction in Progress \$9,693,101 (until project completion) for the following projects – Net CIP Impact \$0:

- Malabar Road Widening (project 22PW01) – \$7,000,000
- SJHP Intersection and Babcock (project 21PW06) – \$2,609,733
- Emerson @ SJHP Intersection (project 23PW02) – \$83,368

Budget Transfers: Added/Removed Capital Projects, Addition/Reduction of Funding:

Public Works Department – Budget Transfer #51

Transfer funding from non-capital account 5301/Road Structure Materials to capital account 6403/Light Vehicles to cover the funding deficit for the Operations Supervisor Ford Maverick pick-up truck purchase – CIP Impact \$5,000.

Fire Department – Budget Transfer #54

Tool purchases for the following Brush Truck projects do not meet capitalization guidelines and must be transferred from capital accounts 6403/M&E Light Vehicles to non-capital accounts – Total CIP Impact (\$6,556):

- Brush Truck Station #4 (project 22FD08) – Transfer funding (\$3,128) to non-capital account 5201/Misc Operating Supplies
- Brush Truck Station #2 (project 22FD06) – Transfer funding (\$1,714) to non-capital account 5201/Misc Operating Supplies, and transfer funding (\$1,714) to non-capital account 5220/Operating Supplies & Equipment < \$5,000

Police Department – Budget Transfer #55

Equipment purchases for the FIND Boat Grant project (23PD03) do not meet capitalization guidelines; transfer funding from capital account 6403/Light Vehicles to non-capital account 5208/Vehicle Supplies – CIP Impact (\$7,000).

Public Works Department – Budget Transfer #56

Transfer funding from non-capital account 3404/Street Sweeping to capital account 6403/Light Vehicles to cover the funding deficit for the F-450 pick-up truck with Goose-Neck Hitch – CIP Impact \$2,962.

Transfer funding from non-capital account 3404/Street Sweeping to capital account 6403/Light Vehicles to cover the funding deficit for the F-550 Flatbed Dump Truck – CIP Impact \$3,850.

Police Department – Budget Transfer #58

The Draegon Gas Monitors, appropriated on Budget Amendment #1, do not meet capitalization

guidelines; transfer funding from capital account 6401/Machinery & Equipment to non-capital account 5220/Operating Supplies & Equipment < \$5,000 – CIP Impact (\$35,000).

Building Department – Budget Transfer #59

The four (4) sets of Weather Tech Laser Cut Floor mats for the 2024 Ford Maverick pick-up truck vehicle purchases do not meet capitalization guidelines; transfer funding from capital account 6403/Light Vehicles to non-capital account 5208/Vehicle Supplies – CIP Impact (\$1,384).

Public Works Department – Budget Transfer #61

The following stormwater drainage maintenance and road rejuvenation projects do not meet capitalization guidelines and must be transferred from capital accounts 6309/Drainage Projects and 6303/Road Projects to non-capital accounts – Total CIP Impact (\$25,296,016):

- PMU 45 Pipe Replacement (project 23SU04) – Transfer funding (\$1,794,779) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Rockabye @ C-42-R Culvert Replacement (project 18SU12) – Transfer funding (\$399,750) to non-capital account 4648/Stormwater System Repairs & Maintenance
- CC 1-10 Road Paving (project 22GO07) – Transfer funding (\$10,458,753) to non-capital account 4647/Road Repair & Maintenance
- Minton Road Paving (project 24GO10) – Transfer funding (\$1,200,000) to non-capital account 4647/Road Repair & Maintenance
- Waco Road Paving (project 24GO11) – Transfer funding (\$1,200,000) to non-capital account 4647/Road Repair & Maintenance
- Unit 22 Road Paving (project 22GO10) – Transfer funding (\$2,700,000) to non-capital account 4647/Road Repair & Maintenance
- Unit 37 Road Paving (project 22GO10) – Transfer funding (\$2,700,000) to non-capital account 4647/Road Repair & Maintenance
- Unit 57 Road Paving (project 22GO13) – Transfer funding (\$2,100,000) to non-capital account 4647/Road Repair & Maintenance
- PMU 6 Road Paving (project 23GO01) – Transfer funding (\$1,546,134) to non-capital account 4647/Road Repair & Maintenance
- Unit 38 Road Paving (project 21GO09) – Transfer funding (\$164,518) to non-capital account 4647/Road Repair & Maintenance
- Unit 39 Road Paving (project 21GO10) – Transfer funding (\$694,363) to non-capital account 4647/Road Repair & Maintenance
- Unit 40 Road Paving (project 21GO11) – Transfer funding (\$337,719) to non-capital account 4647/Road Repair & Maintenance

Public Works Department – Budget Transfer #66

The following stormwater drainage maintenance and road rejuvenation projects do not meet capitalization guidelines and must be transferred from capital accounts 6309/Drainage Projects

and 6303/Road Projects to non-capital accounts – Total CIP Impact (\$23,828,128):

- PMU 44 Road Paving (project 23GO02) – Transfer funding (\$5,112,010) to non-capital account 4647/Road Repair & Maintenance
- PMU 45 Road Paving (project 23GO03) – Transfer funding (\$4,116,000) to non-capital account 4647/Road Repair & Maintenance
- PMU 55 Road Paving (project 23GO04) – Transfer funding (\$416,000) to non-capital account 4647/Road Repair & Maintenance
- PMU 6 Culvert Replacement (project 23SU02) – Transfer funding (\$543,943) to non-capital account 4648/Stormwater System Repairs & Maintenance
- PMU 50 Culvert Replacement (project 23SU05) – Transfer funding (\$2,053,760) to non-capital account 4648/Stormwater System Repairs & Maintenance
- PMU 55 Culvert Replacement (project 23SU06) – Transfer funding (\$416,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Weldon Street @ C-42-R Culvert Replacement (project 18SU05) – Transfer funding (\$450,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Galash @ C-14 Culvert Replacement (project 20SU10) – Transfer funding (\$26,526) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Cured in Place Pipe (project 22SU01) – Transfer funding (\$732,889) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Ferguson @ C-9 Culvert Replacement (project 22SU03) – Transfer funding (\$500,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Malabar Road Drainage (project 23SU01) – Transfer funding (\$3,011,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Unit 7 Culvert Replacement (project 24SU01) – Transfer funding (\$600,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Unit 8 Culvert Replacement (project 24SU02) – Transfer funding (\$600,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Unit 9 Culvert Replacement (project 24SU03) – Transfer funding (\$600,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Unit 10 Culvert Replacement (project 24SU04) – Transfer funding (\$600,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Unit 12 Culvert Replacement (project 24SU05) – Transfer funding (\$800,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Unit 16 Culvert Replacement (project 24SU06) – Transfer funding (\$800,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Cured in Place Pipes (project 24SU07) – Transfer funding (\$2,000,000) to non-capital account 4648/Stormwater System Repairs & Maintenance
- Highland @ C68 Pipe Replacement (project 24SU08) – Transfer funding (\$450,000) to non-capital account 4648/Stormwater System Repairs & Maintenance

Information Technology Department – Budget Transfer #75

General Finance Officer Association (GFOA) consulting fees within the Financial System Replacement project (22IT01) do not meet capitalization guidelines; transfer funding from capital account 6407/IS Related Projects to non-capital account 3108/Consulting Services to cover the payment – CIP Impact (\$20,000).

Utilities Department – Budget Transfer #86

The Biosolids Reduction Program (project 23WS07) does not meet capitalization guidelines; transfer funding from capital account 6326/Disposal and Reuse to non-capital account 3414/Residual Removal – CIP Impact (\$156,375).

Information Technology Department – Budget Transfer #89

Financial System Replacement project (22IT01) costs for implementation, training, integration, and subscriptions do not meet capitalization guidelines; transfer funding from capital account 6407/IS Related Projects to non-capital accounts 3141/Professional Services, 5403/Subscriptions, and 5501/Training – CIP Impact (\$3,774,793).

Public Works Department – Budget Transfer #93

Transfer funding from non-capital accounts 4629/Canal Maintenance and 4639/Other Repair & Maintenance to capital account 6401/Machinery & Equipment to cover costs for an excavator hydraulic line – CIP Impact \$6,434.

Transfer funding from non-capital account 3101/Legal Fees to capital account 6413/Network Equipment to cover costs for a large format plotter to print plans – CIP Impact \$18,900.

Public Works Department – Budget Transfer #98

Transfer funding from non-capital account 3413/Pest Control to capital account 6401/Machinery & Equipment to cover the funding deficit for the RD8200 Cable and Pipe Locator – CIP Impact \$801.

Police Department – Budget Transfer #103

Repairs to the Range Repel Tower (project 24PD01) do not meet capitalization guidelines; transfer funding from capital account 6201/Buildings to non-capital account 4623/Building Maintenance – CIP Impact (\$110,000).

Public Works Department – Budget Transfer #77

The following road rejuvenation and traffic signal projects do not meet capitalization guidelines and must be transferred from capital accounts 6303/Road Projects and 6316/Traffic Control devices to non-capital accounts – Total CIP Impact (\$44,727,198):

- Unit 28 Road Paving (project 24GO09) – Transfer funding (\$1,626,936) to non-capital account 4647/Road Repair & Maintenance

- TS2 Signal Cabinet (project 23PW01) – Transfer funding (\$61,816) to non-capital account 4637/Signal Maintenance
- Jupiter & Pace Respan (project 24PW01) – Transfer funding (\$57,500) to non-capital account 4637/Signal Maintenance
- Jupiter & Emerson NW Respan (project 24PW02) – Transfer funding (\$57,500) to non-capital account 4637/Signal Maintenance
- Unit 26 Road Paving (project 21GO08) – Transfer funding (\$645,518) to non-capital account 4647/Road Repair & Maintenance
- Unit 50 Road Paving (project 22GO15) – Transfer funding (\$3,000,000) to non-capital account 4647/Road Repair & Maintenance
- Unit 7 Road Paving (project 24GO01) – Transfer funding (\$5,568,393) to non-capital account 4647/Road Repair & Maintenance
- Unit 8 Road Paving (project 24GO02) – Transfer funding (\$4,700,000) to non-capital account 4647/Road Repair & Maintenance
- Unit 9 Road Paving (project 24GO03) – Transfer funding (\$4,520,578) to non-capital account 4647/Road Repair & Maintenance
- Unit 10 Road Paving (project 24GO04) – Transfer funding (\$4,580,453) to non-capital account 4647/Road Repair & Maintenance
- Unit 12 Road Paving (project 24GO05) – Transfer funding (\$6,167,146) to non-capital account 4647/Road Repair & Maintenance
- Unit 16 Road Paving (project 24GO06) – Transfer funding (\$7,484,400) to non-capital account 4647/Road Repair & Maintenance
- Unit 19 Road Paving (project 24GO07) – Transfer funding (\$3,891,888) to non-capital account 4647/Road Repair & Maintenance
- Unit 21 Road Paving (project 24GO08) – Transfer funding (\$2,365,070) to non-capital account 4647/Road Repair & Maintenance

REQUESTING DEPARTMENTS:

Finance

FISCAL IMPACT:

Refer to Exhibit A for Capital Improvement Program impacting details.

STAFF RECOMMENDATION:

Motion to adopt, by Resolution, the third amendment to the FY 2024 Capital Improvements Program.

ATTACHMENTS:

Honorable Mayor and Members of the City Council

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1. Exhibit A - FY 24 CIP #3 Amendment
2. Resolution