

RESOLUTION 2024-29

A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING RATES, CHARGES, AND FEES FOR FISCAL YEAR 2024-2025, PURSUANT TO THE CITY OF PALM BAY CODE OF ORDINANCES, TITLE III, ADMINISTRATION, CHAPTER 36, RECREATION DEPARTMENT; RESCINDING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palm Bay Code of Ordinances, Title III, Administration, Chapter 36, Recreation Department, provides for certain fees, rates, and charges to be established by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. The City Council of the City of Palm Bay hereby adopts fees, rates, and charges, for Fiscal Year 2024-2025, pursuant to the Code of Ordinances, Title III, Administration, Chapter 36, Recreation Department, which are, by reference, incorporated herein as Exhibit A.

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby superseded and rescinded.

SECTION 3. The provisions within this resolution shall take effect on October 1, 2024.

This resolution was duly enacted at Meeting 2024-XX, of the City Council of the City of Palm Bay, Brevard County, Florida, held on _____, 2024.

Rob Medina, MAYOR

ATTEST:

Terese M. Jones, CITY CLERK

EXHIBIT 'A'

Recreation Department Fee Schedule Fiscal Year 2024-2025

	FY 24	FY 25
<i>Community Center(s):</i>		
Annual Membership Fees		
Minor (under 18 yrs)	45.00	45.00
Adult (18-54 yrs)	75.00	75.00
Senior (55 yrs or older)	45.00	45.00
Active City Employee	5.00	5.00
All Active and Retired Police, Fire, Military Personnel	No Charge	No Charge
Family Membership*	160.00	160.00
Monthly Membership Fees		
Monthly	10.00	10.00
3-Month Membership (any age)	25.00	25.00
Boxing Club Use of Facility		
Appropriate Age Membership Fee for Each Participant		
Guest Fee		
Daily	2.00	2.00
Daily Weight Room Trial Visit (one time only)	2.00	2.00
Other Charges		
Replacement Cards	2.00	2.00
Lost Ball	45.00	45.00

*Family memberships may include up to five (5) family members within the same household. Family membership is defined as two (2) adults 18 years and older living in the same household and up to three (3) children under the age of 18. Each additional child under the age of 18 may be added for \$15.00 each. Each additional adult in the household (18 years or older) must receive separate adult membership.

Minors (under the age of 18) who want to use the community centers for open gym activities are now required to provide a waiver form signed by their parent(s) or guardian(s). Waivers will be kept on file so that children may check themselves in on future visits. This will allow staff to have emergency contact information should a minor

be injured. Waivers will need to be renewed annually. Minors that do not have a signed waiver on file will not be allowed to participate in activities in the recreation centers without having a parent/guardian present.

Classes:

Fees will be approved by the Recreation Director pursuant to Section 36.04, Palm Bay Code of Ordinances, and will also be based upon the instructor's criteria and the terms of the class.

	FY 24	FY 25
Facility Rentals:		
Gymnasiums		
Security Damage Deposit	300.00	300.00

Special Event Cleaning Fee

Director has authority to require renter to pay fees for an outside cleaning service to sanitize the gym based on the nature of the special event, including but not limited to events with bodily fluids or animal waste. Renter will be notified prior to event that this cleaning service will be required and the special event cleaning fee will be paid prior to the event.

	FY 24	FY 25
Gymnasiums		
Hourly Rates		
Monday through Friday full court (8:30 a.m. – 5:00 p.m.*)	60.00 + tax/hour	60.00 + tax/hour
Monday through Friday half court (8:30 a.m. – 5:00 p.m.*)	35.00 + tax/hour	35.00 + tax/hour
Saturday & Sunday full court (4-hour minimum)	70.00 + tax/hour	70.00 + tax/hour
Saturday & Sunday half court (4-hour minimum)	45.00 + tax/hour	45.00 + tax/hour
*Mon-Fri hourly gym rentals after 5:00 p.m. are the supervisor's discretion		
Full/Half Day Rental Rates		
Half Day (8 hours)	520.00 + tax	520.00 + tax
Full Day (15 hours)	1000.00 + tax	1000.00 + tax

	FY 24	FY 25
Additional Fees		
Volleyball nets set-up	25.00	25.00
Additional employee fee*	25.00/hour	25.00/hour
Stage set up and take down	100.00	100.00
Floor covering**	300.00	300.00
*Required when rental occurs outside of normal operating hours		
**Required when tables, chairs, food or footwear other than athletic shoes are associated with the event		
TRCC Banquet Rooms A and B:		
(Includes kitchen, as prep area only, and the maximum capacity not to exceed 200 persons)		
Friday, Saturday and Sunday (9 a.m. – 12 a.m. – must rent both rooms)		
Security Damage Deposit	100.00	100.00
8-hour rental fee (Fri-Sun)	400.00 + tax	400.00 + tax
4-hour rental fee (Fri-Sun)	200.00 + tax	200.00 + tax
Additional hours (Fri-Sun)	40.00/hr + tax	40.00/hr + tax
Hourly rental (Mon-Thurs only)	30.00/hr + tax	30.00/hr + tax
Hourly rental one-half of room (Mon-Thurs only)	30.00/hr + tax	30.00/hr + tax
Additional employee fee*	25.00/hr + tax	25.00/hr + tax
*Required when rental occurs outside of normal operating hours		
Meeting Rooms		
Security Damage Deposit	100.00	100.00
Medium Rooms – TWCC Room 5/6 includes kitchen (4-hour minimum on Sat & Sun)	40.00/hr + tax	40.00/hr + tax
Small Rooms – TWCC Rooms 1, 2, 3, 4 5, 6, TRCC Room C	20.00/hr + tax	20.00/hr + tax
Additional employee fee*	25.00/hr + tax	25.00/hr + tax

*Required when rental occurs outside of normal operating hours		
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	FY 24	FY 25
Kitchen		
TWCC attached to Room 6 (daily rate)	100.00/day + tax	100.00/day + tax
Additional employee fee*	25.00/hr + tax	25.00/hr + tax
*Required when rental occurs outside of normal operating hours		
Captain's House Banquet Facility		
Security Damage Deposit	200.00	200.00
Saturday & Sunday (14-hour rental)	400.00 + tax	400.00 + tax
Additional Hours	40.00/hr + tax	40.00/hr + tax
Monday-Friday (9-hour rental)	200.00 + tax	200.00 + tax
Additional Hours	40.00/hr + tax	40.00/hr + tax
Additional employee fee*	25.00/hr + tax	25.00/hr + tax
*Required when rental occurs outside of normal operating hours		
Pavilions		

	FY 24	FY 25
Large Pavilions with Electric & Water	105.00/day + tax	105.00/day + tax
Bill Madden, FPRP PAL, FPRP Scout, Inspiration, Liberty		
Large Pavilions with Electric	90.00/day + tax	90.00/day + tax
Fred Lee #1, Goode, Knecht #1, McGriff, Pollak, Veterans		
Large Pavilion	75.00/day + tax	75.00/day + tax

Standard Pavilion with Electric & Water	80.00/day + tax	80.00/day + tax
FPRP Cricket		
Standard Pavilions with Electric	65.00/day + tax	65.00/day + tax
Castaways #1, Knecht South, Knecht North, Lynbrook		
Standard Pavilions	50.00/day + tax	50.00/day + tax
Castaways #2, Castaways #3, Driskell, Free Lee #2, Riviera		
Small Pavilion with Electric	40.00/day + tax	40.00/day + tax
Knecht #2		
Small Pavilions	25.00/day + tax	25.00/day + tax
Oak View, Woodard		
Greenspace (*see maintenance staff fees)		
Security Damage Deposit	200.00	200.00
Greenspace Rental Fee other than behind TWCC event space	200.00 + tax	200.00 + tax
Special Event Fee (if deemed Special Event by Recreation Director)	200.00	200.00
Special Event Non-Refundable Application Fee	25.00	25.00
Greenspace Fee for Event Area behind TWCC at FPRP	400.00	400.00
Ballfields (*see maintenance staff fees)		
Field Rental (2 hour minimum)	15.00/hr + tax	15.00/hr + tax
Light Fee	30.00/hr + tax	30.00/hr + tax

Field Lights for Community Partners	15.00/hr + tax	15.00/hr + tax
Field Marking – one time only	25.00	25.00
Youth Sports Player Fee (Community Partners Only)**		
** Community partners pay for lights used at \$15.00/hr		
Tournament Fees (*see maintenance staff fees)		
Security Damage Deposit	200.00	200.00
Field Rental	100.00/day + tax	100.00/day + tax
Light Fee	30.00/hr + tax	30.00/hr + tax
Field Lights for Community Partners	15.00/hr + tax	15.00/hr + tax
Baseball/Softball Field Marking – one time only	25.00	25.00
Football/Soccer/Lax Field Marking – one time only	150.00	150.00

Tournaments using 1 to 2 fields require a minimum of one employee at \$35.00/hr. Tournaments using 3 to 4 fields require a minimum of two (2) employees at \$35.00/hr/employee.

NOTE: Director has authority to adjust tournament fees based on tourism impact provided by the TDC Sports Commission, a part of the Tourist Development Council of Brevard County.

	FY 24	FY 25
*Maintenance Staff Fees		
Attendance of 200-400 people	1 staff member at \$35/hr	
Attendance of 401-800 people	2 staff members at \$35/hr per employee	
Attendance of 801-1200 people	3 staff members at \$35/hr per employee	
Attendance of 1201-1600 people	4 staff members at \$35/hr per employee	
Attendance of 1601-2000 people	5 staff members at \$35/hr per employee	
Attendance of 2001-2400 people	6 staff members at \$35/hr per employee	
Attendance of 2401-2800 people	7 staff members at \$35/hr per employee	

Attendance of 2801-3200 people	8 staff members at \$35/hr per employee
Each additional increment of 400 people	One additional staff member at \$35/hr per employee

Please note: There will be an additional charge of \$10.00/hour/employee for rentals held on City holidays.

	FY 24	FY 25
Outdoor Courts		
Court	5.00/hr + tax	5.00/hr + tax
Light Fee (outside of scheduled hours)	10.00/hr + tax	10.00/hr + tax
Liberty Park Skate Rink		
Rental Fees Rink Rental – without lights	15.00/hr + tax	15.00/hr + tax
Rink Rental – with lights	25.00/hr + tax	25.00/hr + tax
Rental Cancellation Fees:*		
31+ days' notice before rental date	100% Refund of Rental Fees	100% Refund of Rental Fees
16-30 days' notice before rental date	75% Refund of Rental Fees	75% Refund of Rental Fees
8-15 days' notice before rental date	50% Refund of Rental Fees	50% Refund of Rental Fees
0-7 days' notice before rental date	No Refund of Rental Fees	No Refund of Rental Fees

*Department Director or designee has the discretion to waive refund fees for special circumstances.

Discount Categories
Non-profit/not-for-profit organizations and current city employees will receive a 25% discount off of the rental fee portion of all rentals upon proof of non-profit/not-for-profit/employee status.
Community Partners will receive a 50% discount off of the rental fee portion of all rentals.
Direct costs, employee fees, and utility fees for above categories must still be paid at full rates. Recreation Supervisors will verify all documentation and approve/apply rental discounts.

	FY 24	FY 25
<i>Equipment Rentals:</i>		
Mobile Stage Rental*		
Damage Deposit	500.00	500.00
Use Fee	1000.00	1000.00
Use Fee for non-profit/other gov't groups	750.00	750.00
Mobile Bleacher Rental**		
Damage Deposit	500.00	500.00
Use Fee	500.00/set	500.00/set
Use Fee for non-profit/other gov't groups	250.00/set	250.00/set

*Delivery/set-up/breakdown will require a minimum of two (2) employees for two (2) hours at \$35/hour/employee. Depending on the event, up to five (5) employees may be required for up to four (4) hours at \$35/hour/employee. In addition, the City may require an employee to be assigned to the stage during the entire event at \$35/hour.

**Delivery/set-up/breakdown will require an employee for two (2) hours at \$35/hour. Depending on the event, the City may require an employee to be assigned to the bleachers during the entire event at \$35/hour.

	FY 24	FY 25
<i>Palm Bay Aquatic Center:</i>		
Admission		
General Admission	4.00/day	4.00/day
Lap swimming	4.00/day	4.00/day
Senior lap swimming	2.00/day	2.00/day
Veteran admission	1.50/day	1.50/day
Veteran's dependents admission	2.00/day	2.00/day
Day Care Groups admission	3.00/child	3.00/child
Seasonal pass (Memorial Day – Labor Day)	125.00	125.00
Seasonal pass (per additional household member)(Memorial Day – Labor Day)	100.00	100.00
12 visit pass	40.00	40.00

Senior 12 visit pass	20.00	20.00
Veteran 12 visit pass	15.00	15.00
All active and retired Police, Fire, Military Personnel, and Active City Employees	15.00	15.00

Minors (under the age of 18) who want to use the aquatic center for open swim activities are now required to provide a waiver form signed by their parent(s) or guardian(s). Waivers will be kept on file so that children may check themselves in on future visits. This will allow staff to have emergency contact information should a minor be injured. Waivers will need to be renewed annually. Minors that do not have a signed waiver on file will not be allowed to participate in activities in the recreation centers without having a parent/guardian present.

	FY 24	FY 25
Rentals		
Full pool rental (in season*)	80.00/hr + tax	90.00/hr + tax
Full pool rental (off season*)	90.00/hr + tax	80.00/hr + tax
Lifeguards for full rental (5 total)	25.00/guard/hr	25.00/guard/hr
Half pool rental (in season*)	40.00/hr + tax	40.00/hr + tax
Half pool rental (off season*)	50.00/hr + tax	50.00/hr + tax
Lifeguards for full rental (5 total)	25.00/guard/hr	25.00/guard/hr
Swim clubs/teams (in season*)(4 lanes)	20.00/hr + tax	20.00/hr + tax
Swim clubs/teams (off season*)(4 lanes)	30.00/hr + tax	30.00/hr + tax
Additional lanes	5.00/hr/lane + tax	5.00/hr/lane + tax

*In season is April 1 through October 31; off season is November 1 through March 31.

	FY 24	FY 25
<i>Palm Bay Aquatic Center:</i>		
Classes		
Swim lessons	40.00	40.00
Swim lessons (qualified for free/reduced lunch or child of current city employee)	30.00	30.00
Swim lessons (qualified for EBT)	20.00	20.00
Private swim lessons	25.00/hr	25.00/hr

	FY 24	FY 25
Piranhas Swim team (summer with meet(s))	125.00	125.00
Swim Team Clinics	70.00	70.00
Lifeguard classes	250.00	250.00
Lifeguard recertification class (City employee)	35.00	35.00
Lifeguard recertification class (non-City employee)	50.00	50.00
Water safety instructor class (City employee)	50.00	50.00
Water safety instructor class (non-City employee)	250.00	250.00
<i>Recreation Programs:</i>		
Day Camps (Regular Day Camp is 7:00 a.m. – 6:00 p.m.)		
Weekly	100.00	90.00
Weekly (qualified for free/reduced lunch or child of current city employee)	90.00	67.50
Weekly (qualified for EBT or BFP foster kids)	75.00	45.00
Weekly for CITs (counselors in training)	45.00	45.00
Late pick-up	20.00/hr	20.00/hr

A fee reduction of \$5.00 per child will be applied if there are three (3) or more kids in the same household. Reduction applies only to households that qualify for no other reduced fees.

Additional admission and transportation fees may apply to additional special activities and field trips.

	FY 24	FY 25
<i>Recreation Programs:</i>		
After School Program		
Weekly	35.00	35.00
Bus Trips		
Fees based on ticket cost, availability, and transportation		
Adult League Fees		

Director or designee approves league team fees which will include indirect program costs and a percentage of the costs of electricity, field maintenance and staff coordination.		
Miscellaneous Recreation Programs		
Director or designee approves fees which will include indirect program costs and a percentage of the costs of transportation, supplies, staffing, etc.		
	FY 24	FY 25
<i>Camping:</i>		
Scout Camping Area at FPRP		
Youth Group Primitive Camping	3.00/person/night	3.00/person/night
Campsites at FPRP		
Primitive camping site	10.00-30.00/night	10.00-30.00/night
Full hook-up site	15.00-50.00/night	15.00-50.00/night
Discount for stays of 30 consecutive days	15%	15%
Vehicle wash pass	5.00-10.00/wash	5.00-10.00/wash

Camping rates during special events determined by Director or designee to reflect the type of event and the impact on the park.

PAL – Police Athletic League
PBAC – Palm Bay Aquatic Center
TRCC – Tony Rosa Community Center
FPRP – Fred Poppe Regional Park
TWCC – Ted Whitlock Community Center

Strikethrough words shall be deleted; words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.