



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Greg Minor Parks and Facilities Director; George Barber, Chief Procurement Officer

**DATE:** May 16, 2024

**RE:** Award of IFB 38-0-2024 Castaways Point Park and Stearns Point Park Shoreline Improvements to Custom Built Marine Construction, Inc for an amount of \$1,270,541.00

### **SUMMARY:**

#### **Background**

On behalf of the Parks and Facilities Department, Procurement solicited for services to complete the Castaways Point Park and Stearns Point Park Shoreline Improvements. The project consists of: Installation of revetment per the construction plans; provide necessary materials to repair shoreline and install revetment; and provide required signage per St. Johns Water Management District.

#### **Procurement Process**

On March 15, 2024 the City of Palm Bay solicited for Castaways Point Park and Stearns Point Park Shoreline Improvements pursuant to Section 38.13(A)(1) of the City Code of Ordinances. The solicitation was advertised for fifty-three (53) calendar days. On May 7, 2024 the City received six (6) bid submittals. The Procurement Department staff reviewed the lowest bid for responsiveness and the bid was deemed nonresponsive as the Bidder (Shoreline Marine Contractors, LLC) failed to submit the required Bid Bond. The Procurement Department staff reviewed the second lowest bid (Custom Built Marine Construction, Inc) for responsiveness and the bid was deemed responsive. The Parks and Facilities Department reviewed for responsiveness and the Bidder was deemed responsible.

Staff is requesting the award of IFB 38-0-2024 Castaways Point Park and Stearns Point Park Shoreline Improvements to Custom Built Marine Construction, Inc for an amount of \$1,270,541.00

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**REQUESTING DEPARTMENTS:**

Facilities & Parks

Procurement

**FISCAL IMPACT:**

The total amount of the project is \$1,270,541.00. Funding is available in 313-4526-572-6332, project #23PK01 and 23PK02.

**STAFF RECOMMENDATION:**

Motion to approve the award of IFB 38-0-2024 Castaways Point Park and Stearns Point Park Shoreline Improvements to Custom Built Marine Construction, Inc for an amount of \$1,270,541.00

**ATTACHMENTS:**

1. Bid Tabulation Sheet