

# MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Scott Morgan, Interim City Manager

**THRU:** Lisa Frazier, AICP, Growth Management Director

**DATE:** April 17, 2025

**RE:** Ordinance 2025-16, amending the Code of Ordinances, Chapter 172, Development Review Procedures, by modifying provisions contained therein (Case T25-00001, City of Palm Bay), first reading.

## SUMMARY:

On September 19, 2024, case T24-00004 was adopted via Ordinance 2024-33, a textual amendment to bring the Land Development Code (LDC) into compliance with the City of Palm Bay Comprehensive Plan. After the adoption of the new LDC, minor discrepancies were discovered in the code language. After six months of application, Staff identified discrepancies in the final draft that have been corrected through this process. The purpose of the proposed amendment is to correct definitions of existing terms and development review procedures that were inadvertently changed or not included when the Land Development Code was updated in September of last year.

Changes made to the proposed language presented to Planning and Zoning Board are highlighted.

## REQUESTING DEPARTMENT:

Growth Management

## STAFF RECOMMENDATION:

Motion to approve.

## Planning & Zoning Board Recommendation:

Planning and Zoning Board minutes are not fully transcribed at this time; the following is an excerpt:

**Motion** by Ms. Jordan, **Seconded** by Mr. Warner to submit Case T25-00001 to the City Council for approval.

**Result:** Carried 6 to 1

**Aye:** Karaffa, Warner, Higgins, Jordan, McNally, Norris

**Nay:** Filiberto

**Abstain:** None

**ATTACHMENTS:**

1. T25-00001 Staff Report
2. T25-00001 Proposed Language - Revised
3. T25-00001 Application
4. T25-00001 Legal Acknowledgement
5. T25-00001 Legal Ad
6. Ordinance