



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: John Pearson, Chief Building Official

DATE: September 26, 2024

RE: Resolution 2024-37, authorizing a military discount on Building Permit Fees.

SUMMARY:

Building Department is requesting to amend the schedule of fees to create a Military Discount for those that serve, or have served, in the military, per the details listed below. The discount will be named the Cesar Ramirez-Villamil Military Discount in honor of the building department employee that created the discount policy. This discount would be implemented to best support our department's budget while providing a reduction of the Building Permit Fee for Active, Reserve or Honorably Discharged Veterans who support(ed) our nation. The following guidelines are recommended as part of the Military Discount:

1. The Palm Bay Building Department will plan to implement this discount at the beginning of the fiscal year. The Palm Bay Building Department will evaluate the program each year to determine if it is feasible for the program to continue.
2. The military discount will apply to the final permit fees and will reduce the permit fee portion of a permit by 50%, or up to \$250.00, whichever is greater, for an application submitted by Active, Reserve or Honorably Discharged Veterans for their homestead properties, on such property for the occupancy or use of such owners and not offered for sale or lease, in the City of Palm Bay.
3. The military discount shall only be available for the Building Permit Fee to individuals who are Active, Reserve or are Honorably Discharged from the United States Army, Navy, Space Force, Marines, Coast Guard or National Guard. This discount does not apply to contractors except as the contractor may seek to apply the discount to his or her homestead property, on such property for the occupancy or use of such owners and not offered for sale or lease, in the City of Palm Bay. Applicants must show proof of military status, ownership, and residency of the address discount is being applied to.
4. The military discount is limited for veterans to those veterans who were discharged or released

under honorable conditions, or who later received an upgraded discharge under honorable conditions, notwithstanding any action by the United States Department of Veterans Affairs on individuals discharged or released with other than honorable discharges as shown on the individuals Certificate of Release or Discharge from Active Duty DD214.

5. The recommended "Military Discount" applies only to the "Building Permit Fee" portion of a permit and is not associated with any other fee or charge of a Building Permit in the City of Palm Bay.

REQUESTING DEPARTMENTS:

Building

FISCAL IMPACT:

NA

STAFF RECOMMENDATION:

Motion to approve the Resolution for the Military Discount from Building Permit Fees.

ATTACHMENT:

1. Resolution