



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Scott Morgan, Interim City Manager

THRU: Mariano Augello, Chief of Police

DATE: December 19, 2024

RE: Consideration of utilizing General Fund Undesignated Fund Balance for an emergency procurement of temporary evidence storage containers and related supplies (\$58,456).

SUMMARY:

The Palm Bay Police Department is in the process of pursuing an emergency procurement request for three (3) 40-foot temperature-controlled, secure storage containers to temporarily house evidence for the Property and Evidence Unit. Additionally, the PBPD is seeking approval to utilize the undesignated fund balance for the purchase of shelving and storage boxes to organize evidence within the containers, and infrastructure to secure the storage containers which will benefit the police department long term. This action is critical to preserve the integrity of evidence and prevent further damage due to recent facility issues.

Recent roof damage and water leakage in the Palm Bay Police Department's evidence storage facility have caused significant damage to stored evidence resulting in over 200 items of evidence that have been compromised since this issue started. Immediate intervention is required to prevent additional deterioration of critical evidentiary materials. This compromised evidence impacts active criminal cases and risks case dismissals, lost convictions, and other compliance-related consequences. The City is currently replacing the roof, which is original to the building. A contractor is performing the work, funded in part by a Hazard Mitigation Grant Program (HMGP) grant and CDMG-MIT grant. The City issued the Contractor a Notice to Cure and engaged the engineer of record to inspect the modified and reinstalled work. Corrections are in progress. The City also has a 100% payment and performance bond on the project.

The proposed secure storage containers will provide a controlled environment to maintain evidence integrity temporarily while permanent repairs to the facility are undertaken.

Honorable Mayor and Members of the City Council

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REQUESTING DEPARTMENTS:

Police

FISCAL IMPACT:

Upon council approval, funding in the amount of \$58,456 will be allocated from the General Fund, Undesignated Fund Balance to the appropriate expenditure accounts within the Police Budget.

STAFF RECOMMENDATION:

Motion to approve the police department's request for funding of \$58,456 from the General Fund, Undesignated Fund balance, for the purchase of the temporary evidence storage containers and related supplies.

ATTACHMENT:

None.