



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Christopher A. Little, P.E., Utilities Director; George Barber, Chief Procurement Officer

**DATE:** April 4, 2024

**RE:** Contract: Rehabilitation and upgrades final design and permitting, Lift Stations 14 and 73, Task Order 24-06-IS – Utilities Department (Infrastructure Solution Services, \$117,900).

### SUMMARY:

The Utilities Department has budgeted for the rehabilitation and upgrade of lift stations 14 and 73. The lift stations were constructed prior to 1980 and rehabilitation is needed due to age and deterioration. In addition, the lift stations will be brought to current standards. The work will include the design and permitting services to replace electrical, piping, and pumps.

Infrastructure Solutions Services (ISS) has submitted Task Order 24-06-IS, Lift Station 14 & 73 Lift Station No. 14 & 73 Rehabilitation and Upgrades Final Design and Permitting for this project. Staff has reviewed the scope of work and requests council approval to proceed with Task Order 24-06-IS in the amount of \$117,900.

In accordance with the provisions of Section 287.055, Florida Statutes for Consultants Competitive Negotiation Act (CCNA), the Procurement Department solicited and accepted qualification submittals, under RFQ 36-0-2020/JG, from firms to provide continuing consulting services for water and wastewater engineering services for the Utilities Department. On July 2, 2020 Council approved the award of RFQ 36-0-2020/JG to two firms (ISS and Wade Trim) and authorized City staff to negotiate Master Consultant Agreements. On August 7, 2020 a Master Agreement was executed with ISS. Task Order 24-06-IS is in accordance with the Master Agreement.

### REQUESTING DEPARTMENTS:

Utilities  
Procurement

**FISCAL IMPACT:**

The total amount \$117,900. Funding is available in the Utilities Department's Renewal/Replacement Fund 424-8032-535-6327, project 18WS21.

**STAFF RECOMMENDATION:**

Motion to authorize the execution of ISS Task Order 24-06-IS for Lift Station No. 14 & 73 Rehabilitation and Upgrades Final Design and Permitting, against Master Agreement 36-0-2020.

**ATTACHMENTS:**

1. Task Order (REVISION- Added)