



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Christopher A. Little, P.E., Utilities Director

DATE: March 21, 2024

RE: **Contract: Malabar Road Water Main Extension Phase 2 design, permitting, land acquisition support and bidding services – Task Order 24-05-IS – Utilities Department (Infrastructure Solution Services - \$345,160).**

SUMMARY:

The Utilities Department has budgeted for a 10,000 linear foot extension of an existing 12-inch water main (WM). This WM extension will be located on the south side of Malabar Road within the proposed easement. This project will require the acquisition of twenty-six (26) easements on property along the WM. This extension is needed to loop the transmission WM, to improve the water quality in the area, and to prepare for future expansion of the water system to the Town of Malabar.

Infrastructure Solutions Services (ISS) has submitted Task Order 24-05-IS, Malabar Road Water Main Extension Phase 2 Design, Permitting, Land Acquisition Support and Bidding Services for this project. Staff has reviewed the scope of work and requests council approval to proceed with Task Order 24-05-IS in the amount of \$345,160.

In accordance with the provisions of Section 287.055, Florida Statutes for Consultants Competitive Negotiation Act (CCNA), the Procurement Department solicited and accepted qualification submittals, under RFQ 36-0-2020/JG, from firms to provide continuing consulting services for water and wastewater engineering services for the Utilities Department. On July 2, 2020 Council approved the award of RFQ 36-0-2020/JG to two firms (ISS and Wade Trim) and authorized City staff to negotiate Master Consultant Agreements. On August 7, 2020 a Master Agreement was executed with ISS. Task Order 24-05-IS is in accordance with the Master Agreement.

REQUESTING DEPARTMENTS:

Utilities

Procurement

FISCAL IMPACT:

The total amount is \$345,160. Funding is available in the Utilities Department's Connection Fee Fund 423-8021-533-6324, project 24WS14.

STAFF RECOMMENDATION:

Motion to authorize the execution of ISS Task Order 24-05-IS for Malabar Road Water Main Extension Phase 2 Design, Permitting, Land Acquisition Support, and Bidding Services, against Master Agreement 36-0-2020.

ATTACHMENTS:

1. Task Order 24-05-IS