

Renewal to Memorandum of Understanding Between  
Brevard County Housing and Human Services and the City  
of Palm Bay Florida for the Veteran Service Program

This Renewal to the Memorandum of Understanding Between Brevard County Housing and Human Services and the City of Palm Bay Florida for the Veteran Service Program (hereinafter referred to as the "First Renewal") is made and entered into the date of last signature below, by and between Brevard County, Housing and Human Services Department (hereinafter referred to as "County"), and the City of Palm Bay, Florida (hereinafter referred to as "City").

**Whereas**, the County previously entered into a Memorandum of Understanding agreement with City on October 10, 2023, to partner with the City to develop a local Veteran Service program in order to expand and enhance service provision, hereinafter referred to as the "Original MOU", which is incorporated herein by this reference; and

**Whereas**, the initial term of the Original MOU was for one year, beginning on October 1, 2023 and terminating on September 30, 2024; and

**Whereas**, the Original MOU allowed for additional one year renewal periods until terminated by one or both parties; and

**Whereas**, the County and City hereto desire to exercise the renewal option thereby continuing the Original MOU from October 1, 2024, through September 30, 2025.

Now, therefore, in consideration of the premises and mutual covenants contained herein, the Parties agree as follows:

- I. Recitals. The above recitals are true and correct and are incorporated herein by this reference.
- II. In accordance with the Term provision in the Original MOU, the Parties mutually agree that the Original MOU is hereby reinstated and renewed for an additional period of one year. The term will be considered to run from October 1, 2024, through September 30, 2025 ("First Renewal Term").
- III. During this First Renewal Term, Section I City Responsibilities will be adjusted as follows:
  - a. Provide funding in the amount of \$85,884 (First Renewal Term).
    1. \$82,134 to be used for salary and benefit support for a full-time Veteran Service Officer (VSO) position.
    2. \$2,500 for training and certification.
    3. \$800 to be used for electronic equipment, supplies, and ancillary support for the full-time VSO position.
    4. \$450 to be used for a VetPro license.
- IV. During this First Renewal Term, Section IV. A - Funding/Compensation - Amount and Method will be adjusted as follows:

- a. For the work the County provides under this First Renewal Term, the City shall pay the County an amount not to exceed \$85,884 as outlined in Section I. a. City Responsibilities in the Original MOU.
  - 1. Payment from the City to the County will occur four times per year (quarterly). Each payment will be for approximately \$21,471 and due to the County no later than December 16, 2024, March 17, 2025, June 16, 2025, and September 15, 2025.
  - 2. The final payment (September 15, 2025) will be adjusted to actual expenditures.
- V. All terms and conditions of the Original MOU, and any amendments or modifications made thereto, which are incorporated herein by this reference, that are not inconsistent with the provisions of this First Renewal Term, shall remain in full force and effect.

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IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first above written.

Reviewed for Legal Form and Content:

By: \_\_\_\_\_  
L. Rebecca Behl-Hill, Esq.  
Assistant County Attorney

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA

By: \_\_\_\_\_  
Ian Golden, Director  
Housing and Human Services  
Department

Date: \_\_\_\_\_

As approved by the Board on: 10/10/2023

WITNESS:

City of Palm Bay:

\_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title, Typed or Printed

Date: \_\_\_\_\_

Suzanne Sherman, City Manager  
Name and Title

120 Malabar Road  
Mailing Address

Palm Bay, FL 32907  
City, State, Zip Code

(321) 952-3413  
Area Code / Telephone Number